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| Training Capacity Building Working Groups meeting  Solutions Lab project | |
| Meeting Date: | **Tuesday, June 15, 2021 at 1:30 pm to 3:30 pm ET** |
| Location: | **Online: Zoom meeting room** |

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| **Hosts & facilitators:** |
| * Michel Frojmovic * Mary Clarke * John Purkis * Davis Crenna * Michael Ditor * Saeideh Hejazi * Sasha Mosky * Bryn Ferris |
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| **Participants:**   1. Victoria Chapman – Simcoe County 2. Tiffany Boeing – Simcoe County 3. Ted Hildebrandt – Halton Region 4. Andrea Dort – Region of Peel 5. Albert Boakye – Social Planning Council of Winnipeg 6. Roberta Jagoe – Region of Durham 7. Emily Frauts – Hastings Prince Edward 8. Laurie Dixon – City of Kingston 9. Marci Pernica – Ontario Housing Data Group 10. Prerna Bhasin – City of Toronto |

**Agenda:**

1. **Welcome**
2. **Where are we in the Solutions Lab?**
3. **What is a prototype?**
4. **What we heard from you - Seven priority clusters**
   1. Time for commentary from the group (World Café)
   2. Feedback from the micro-labs
   3. Voting on favorites
5. **Next Steps**
   1. Explore the feasibility of each of the prototypes directed by the National Lab
6. **Next Meeting**
   1. September 2021
   2. Present the options for prototypes to develop
   3. Oct to Dec is spent developing the prototype(s)