

**Agenda**  
**Consortium Leads Meeting**  
**Canadian Council on Social Development Community Data Program**  
**July 19th 2012, 1:30-2:30pm (EST)**

Dial in # 1-877-727-8553 --- Participant Code 455630594

**Participants:** Ken, Denis and Christina (Winnipeg), Janet and Marc (Sudbury), Lisa (Calgary), Emily (Regina), Lisa and Sara (Hamilton), Natalie and Maria (York), Irena and Arfona (Simcoe), Ted and Wendy (Halton), Vivien (Ottawa), Cheryl and United Way Kingston representative (Kingston), Veronique (Peel), Harvey (Toronto), Mary, Michel and Karin (CCSD)

**Regrets:** Randy (Saint John), Jean (Montreal), Leigh (Waterloo), Brenda (Peterborough), Lorraine (Vancouver), Mo (London), Janice (Parry Sound)

- 1) Welcome and Roll call
- 2) Update on 2012-2017 Program Status (Michel)

a) Update on Status of MOAs: 20 MOAs at various points of completion, with all expected to be finalized by Fall 2012.

b) Update on FCM Quality of Life Reporting System  
Working Group on Collaboration between FCM and CDP to meet July 30th

c) Update from Steering Committee (SC) Member  
Arfona (Simcoe) provided an update: June 7th SC meeting covered MOA status, discussion regarding how to allocate surplus revenue and approval of draft Schedule B.

Steering Committee meeting notes are posted here: <http://communitydata-donneescommunautaires.ca/Steering-Pilotage>

**Note: Organizations that are currently paid-up members of CCSD are exempt from the annual \$125 Administration Fee.**

**Action: Need for webinar on Envision for Leads and regular discussion FCM QOLRS at Leads teleconferences.**

- 3) Update from Data Access and Purchase Working Group (Mary)

a) First data purchase schedule

Review of June purchase from Schedule B: Beyond 20/20, Envision Software with Census 2006 and 2011, CBP, Postal Code Conversion File (available through Environics), TransUnion.

**Note: Envision can be used to create custom geographies, but is not as accurate as Statistics Canada. Envision can also be used to upload custom geographies created by individual consortia. Discussion to follow on variables accessible through Environics and capacity for uploading new geographies and tables.**

Wendy suggested ensuring that either the Meeting minutes or another supplementary document provide greater clarity as what is available through the 2012-2017 Program (including how often data sets are refreshed) as Schedule B only covers the initial year of data purchases.

Harvey suggests providing users with more information on how to use TransUnion data.

Natalie suggested acquire Taxfiler at CT or DA level as well as CSD. York has inquired and Tables 1-18 and Family tables are available at CT Level and was able to get price quote (information has since been provided to all Leads)

**Action: Mary will request update from Statistics Canada as to data availability and price for taxfiler data.** This data is also available through Environics, but data quality needs to be assessed.

**Note: This Schedule B only covers the June/September 2012 data order; the NHS custom orders will not be available until 2013.**

**Action: Update Schedule B so that it can be a 'stand-alone' document with a supplementary narrative text to explain the data purchase schedule and columns indicating whether purchase is confirmed and when the data set is refreshed.**

**Follow-up : Harvey to share contract amendments with Winnipeg for use by local legal department.**

**Action: Revised Schedule B to be added to the website resources section.**

b) Update from CCSD Report Working Group

Report will be short version of the historical Urban Poverty Project reports, map a data set, produce a 4 to 6 page online report that provides an overview of the data (with little to no analysis because of constraints), accompanied by a media release that points to the online mapping tool. Report Working Group will use TransUnion data as well as other data sets. More details to follow.

**Action: Follow-up on request from Wendy to contact Caledon Institute (has assumed National Council of Welfare responsibilities) to obtain regular**

**report on updates to poverty cut-offs (LICO, LIM, MBM) that can be shared with members.**

c) New protocols: Registering as a member organization (ccsd.ca) and as an individual user (communitydata.ca); closing out the 2008-2012 Program

**Note: It is now possible for approved users of a registered member organization to submit a request for a new account or password by clicking on “create new account” in upper left side of front page of communitydata.ca, and filling out an online form (account still must be approved and generated).**

**Action: Mary to distribute Excel sheets that will help Leads to update their member and user access for 2012-2017. The names of individual approved users within an organization must be listed.**

#### **4) Communications Update (Karin)**

a) Report from Community Data Canada Roundtable

**Action: Summary report of Roundtable to be blogged next week on CDP website**

b) Training Opportunities: Beyond 20/20 webinar, Social Return on Investment

Beyond 20/20 flash demonstrations now available through site, live walk through of Beyond 20/20 pushed to September/October.

Monthly sessions to be offered in the Fall on how to use the website.

**Action: Karin to generate a training schedule with September to December training opportunities (how to navigate website, Beyond 20/20, Environics, etc.)**

c) Trimester Newsletter: Next issue in September 21 (Third Friday of September)

d) Potential date for 2012/2013 Face-to-Face

After March 31 preferable in terms of weather, date/location for discussion by Steering Committee. Prior to March 31 preferable with respect to timing of annual program budget decisions.

**Action: Potential date to be tabled by next Leads call.**

#### **5) Other Business**

Harvey: Open Government Partnership, Harvey met Tony Clement/Stephen Walker, offered free access to Federal Data.

Michel has been invited to join Federal external advisory committee on data dissemination.

**Action: Leads to send their Federal Government data 'asks;' Mary to compile list of Federal data lists for request by CDP.**

**Action: Mary to add 2000-2009 Citizenship & Immigration Canada Permanent Residents Landing Data to September acquisition schedule along with other 'free' but difficult to acquire data.**

**Next Scheduled Meeting: Thursday, October 18, 2012, 1:30-2:30 EST**