

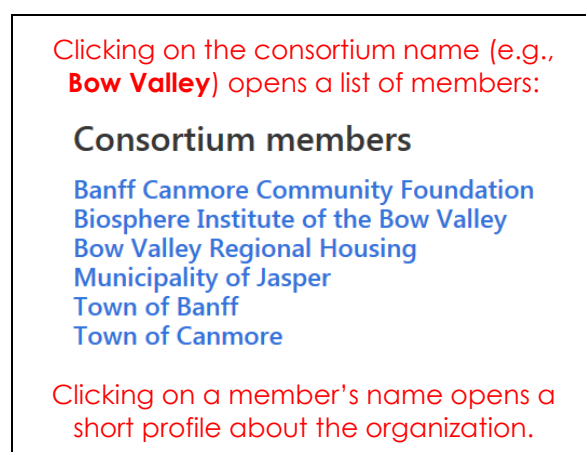
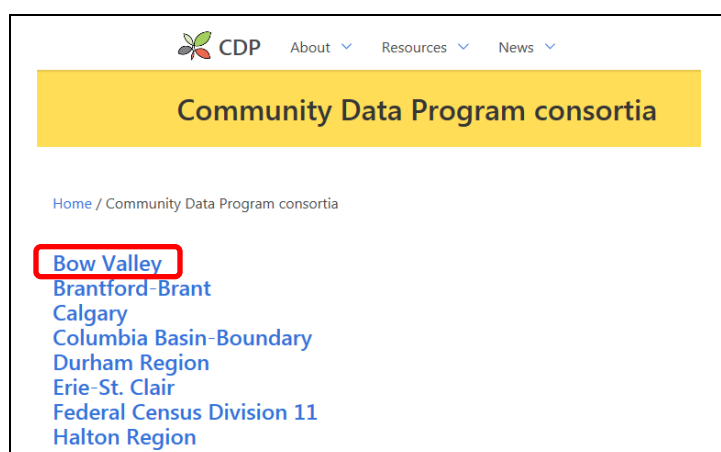


Accessing the CDP Immigration Data Portal: A Step-by-Step Guide

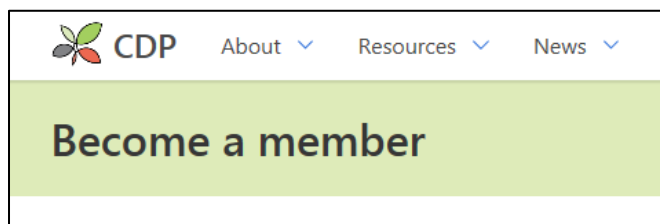
Introduction

The Community Data Program or CDP (<https://communitydata.ca>) has created an **Immigration Data Portal (IDP)** to provide access to immigration resources for Local Immigration Partnerships (LIPs) that are unable to join a community data consortium. Since the data products available through the IDP are limited to tables with an immigration focus, LIPs that are members of a local data consortium—or whose Contribution Agreement holder is a member—are entitled to use the full CDP data catalogue.

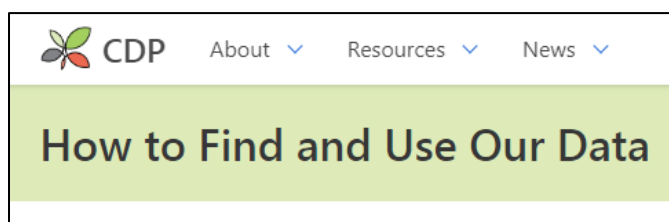
- If **your LIP is a member of a local data consortium and you are already using the CDP catalogue**, you do not need to register your organization again. Nor do you need to register yourself as a user again. Continue using the CDP website and full catalogue as usual.
- If **your Contribution Agreement holder is already a local data consortium member** but you are not registered as a user, you can **register under your CA holder** to use the full CDP catalogue (please see [Step 3](#) and read the “Important Note” on the screen shot).
- If you are not sure, you can **check to see if your LIP’s Contribution Agreement holder is a member** of a local data consortium in your community. First, go to the **Community Data Program consortia** page at <https://communitydata.ca/consortia>. If there is a consortium listed for your community, click on the link to see its members. For example:



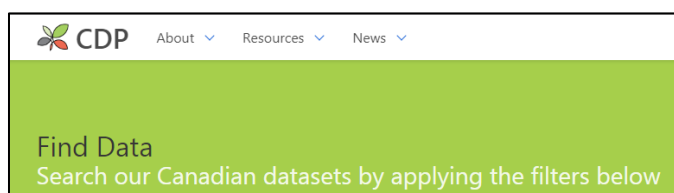
- If your Contribution Agreement holder is **not a member of the CDP but would like to join** (if there is a local data consortium in your area), see <https://communitydata.ca/about/become-a-member>.



- If **your LIP is already a local data consortium member**, there are many great **resources** available to help you find what you need at <https://communitydata.ca/resources/how-to-use>.



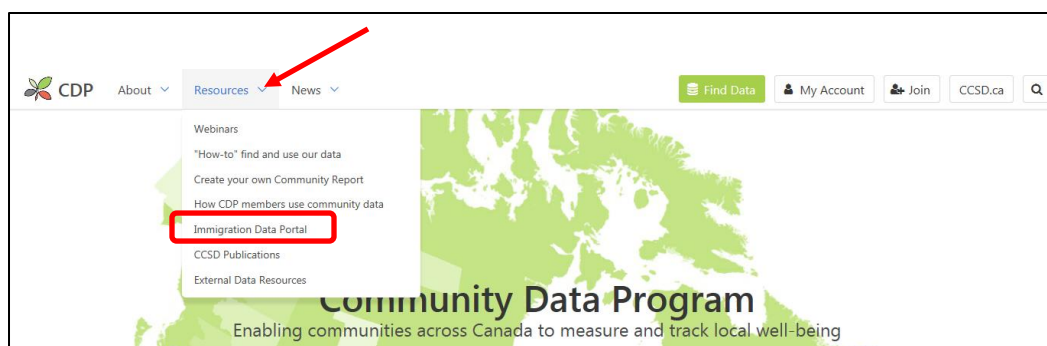
- If **your LIP is already a local data consortium member and you know how to use the full CDP catalogue**, you may simply want to look for data at <https://communitydata.ca/data>.



How LIPs that are Not Members of a Consortium Can Access the IDP

Step 1: Navigate to the Immigration Data Portal Page

- You can go directly to <https://communitydata.ca/resources/immigration-data-portal>.
- The **IDP** can also be accessed from anywhere on the Community Data Program website by using the menu in the page header. Hover over **Resources** and then select **Immigration Data Portal**.



Step 2: Register your LIP as part of CDP's Immigration Sector Network

- From the IDP landing page at <https://communitydata.ca/resources/immigration-data-portal>, click on the link to **First register your LIP** as a member of the **Immigration Sector Network**, which has been created specifically for LIPs that are unable to join a local data consortium.

CDP About Resources News Find Data My Account Join Logout CCSD.ca

Immigration Data Portal

View Edit Revisions

Home / Resources / Immigration Data Portal

Immigration Data Portal

Survey Participants (%)

Group	Percentage (%)
Recent immigrants (0-1 years)	40.4
Mid-term immigrants (1-10 years)	29.5
Long-term immigrants (10+ years)	29.9
All immigrants	31.4
Non-immigrants	48.4

This portal provides access to a selection of Community Data Program (CDP) resources for Local Immigration Partnerships (LIPs) that are not members of a community data consortium.

If your LIP is already a member of the CDP, you can start looking for data [here](#).

If your LIP is not a member of the CDP but would like to join a data consortium in your local community, learn how to become a member [here](#).

If your LIP cannot join a data consortium or there isn't one in your community, it can join the CDP's Immigration Sector Network. First, [register your LIP here](#). Under "Consortium," please select **"Immigration Sector Network."** Under the year, please select the current CDP program year. e.g. "2019/2020."

A data catalogue accessible to Immigration Sector Network members is available [here](#).

Users may download products from the catalogue only when their user account has been **activated**.

- The **registration** page can also be accessed by using the menu options in the page header. Click on **Join** in the header and then select **join an existing consortium as a member organization**.

CDP About Resources News Find Data My Account Join Logout CCSD.ca

Join the Community Data Program

Home / Join the Community Data Program

Is your organization already part of a Data Consortium? [Register as an individual user and find out more about the CDP.](#)

If a Consortium already exists in your community, you can [join an existing Consortium as a Member Organization](#).

- Whichever approach you use, it will take you to <https://communitydata.ca/node/add/member-organization>, where you can **register your LIP as a member** of the **Immigration Sector Network**.

CDP About Resources News Find Data My Account Join Logout CCSD.ca

Create Member Organization

Home / Node / Add content / Create Member Organization

- From the **Create Member Organization** page (<https://communitydata.ca/node/add/member-organization>), complete all the fields shown below and then click **Save**.

The screenshot shows the 'Create Member Organization' form on the CDP website. The form includes the following fields and annotations:

- Organization name ***: A text input field with the red text 'Type your LIP's name here.' inside it.
- About this organization**: A text area with the red text 'Be sure to add a short description of your LIP as this will be visible to anyone who clicks on your LIP's name under the Immigration Sector Network consortium.' A red arrow points from this text to a red box on the right.
- Website**: A text input field with the red text 'If your LIP has a website, please add the link here.' inside it.
- Consortium ***: A dropdown menu with the text '- Select a value -'. A red arrow points from the text 'Select "Immigration Sector Network" from the drop-down menu.' to the dropdown.
- Program year joined**: A dropdown menu with the text '- None -'. A red arrow points from the text 'Choose the latest program year shown.' to the dropdown.
- Organization contact name** and **Organization contact email**: Two text input fields. A red bracket groups them with the red text 'Add your contact information as the person registering the LIP.'
- CAPTCHA**: A checkbox labeled 'I'm not a robot' and a reCAPTCHA logo. The checkbox is highlighted with a red box.
- Save**: A button at the bottom left, highlighted with a red box.

A red box on the right side of the form contains the following text: 'Using the Bow Valley example from earlier, see the description used for the Biosphere Institute of the Bow Valley at <https://communitydata.ca/content/biosphere-institute-bow-valley>'.

Hints

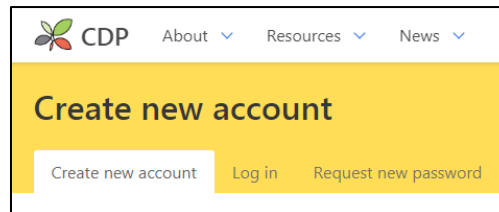
- Under **Organization name**, type in the name of your LIP.
- Under **Consortium**, select Immigration Sector Network.
- Under **Year**, select the latest program year shown (e.g., 2019/2020).
- Check the **Captcha** box at the bottom and then click **Save**.

Note:

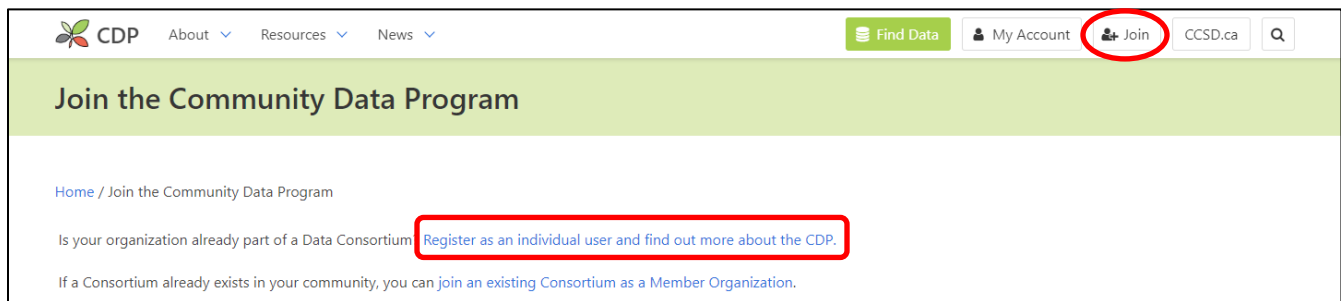
You will be **notified by e-mail** when your LIP's registration is approved. Approval of **your LIP's registration** may take up to two business days. Once your LIP's registration is approved, complete Step 3.

Step 3: Create a User Account

- Once you have received confirmation that your LIP has been registered as a member organization, go to the **Create New Account** page at <https://communitydata.ca/user/register>.



- The **Create New Account** page can also be accessed by using the menu options in the page header. Click **Join** in the header and then select **Register as an individual user**.



- Either way, this will take you to <https://communitydata.ca/user/register>, where you can **register under your LIP** as a user of the **Immigration Data Portal**. **


**** Important Note:**

If your Contribution Agreement holder is **already a member of a local data** consortium but you have not yet registered, use the name of your CA holder as the member organization (not your LIP's name) and choose the consortium your CA holder belongs to (not the Immigrant Sector Network) when registering. This will give you access to the **full CDP catalogue** instead of just the immigration tables listed in the Immigration Data Portal.

- Complete all the fields on the **Create New Account** page (see screenshots on next two pages). Note that although multiple individual user accounts can be created for the same LIP, the Immigration Data Portal is for the use of **LIP staff only** (i.e., not for LIP Council members or partners).

Hints

- Under **Username**, you can use your e-mail address.
- Under **Member Organization**, type in the name of your LIP.
- Under **Consortium**, select Immigration Sector Network.
- Scroll down to read all of the **Terms and Conditions of Use** and then select **Accept**.


[About](#)
[Resources](#)
[News](#)
[Find Data](#)
[My Account](#)
[Join](#)
[CCSD.ca](#)

Create new account

[Create new account](#)
[Log in](#)
[Request new password](#)

[Home](#) / [User account](#) / Create new account

Accounts are available for employees of active member organizations. To join, member organizations must be not-for-profit entities and have a local (sub-provincial) mandate. If your organization is interested in becoming a member or the Community Data Program, please [enter your contact information here](#). Please note that it can take up to three business days to activate user accounts.

Username *

You can use your e-mail address as a username.

Spaces are allowed; punctuation is not allowed except for periods, hyphens, apostrophes, and underscores.

E-mail address *

A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

Password *

Password strength:

Confirm password *

Provide a password for the new account in both fields.

First name

Last name

Member Organization *

Type your LIP's name here.

Can't find your organization? [Add it here](#).

Consortium

- None - Select "Immigration Sector Network" from the drop-down menu.

Important Note:

If your Contribution Agreement holder is already a member of a local data consortium but you have not yet registered, use the name of the CA holder as the member organization and select the name of the consortium they belong to under consortium.

For example:
Member organization = Biosphere Institute of the Bow Valley. Consortium = Bow Valley.

Please make sure that you have filled out all fields on this form, including member organization and consortium. Member organization and consortium auto-fill once you begin typing in the space provided. Select the correct option from the choices provided instead of finishing the field yourself.

After completing all fields, please read and agree to the Terms and Conditions of Use below. Scroll down to read all the Terms and Conditions.

TERMS AND CONDITIONS OF USE

Schedule C: Data sharing and end use license agreement

1. Purpose of agreement

The purpose of this agreement is to allow Authorized Users (see definition below) to use data available from the Community Data Catalogue and to permit the dissemination of any resulting data products or publications, while restricting Authorized Users from transferring raw data from the Community Data Catalogue to those who are not members of the Community Data Program.

2. Summary of DOs and DON'Ts

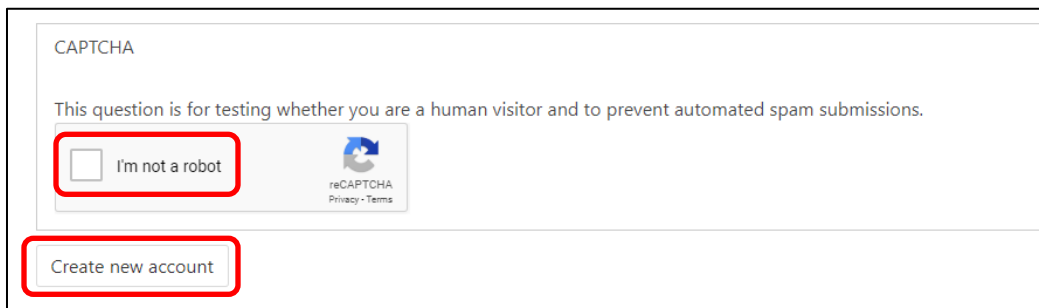
DO

- Use the data for your organisation's in-house analysis, research, and policy-making
- Use the data for educational purposes, e.g. to publish indicators or community profiles
- Share reasonable and small amounts of data for the purposes of ad hoc public information requests
- Share findings and supporting data
- Acknowledge the Community Data Program and associated data sources
- Notify information@communitydata.ca when you discover any missing or incorrect CDP data

☐ **Accept Terms & Conditions of Use ***

(continued)

- Check the **Captcha** box beneath the Terms and Conditions and then click on the **Create new account** button.



Note:

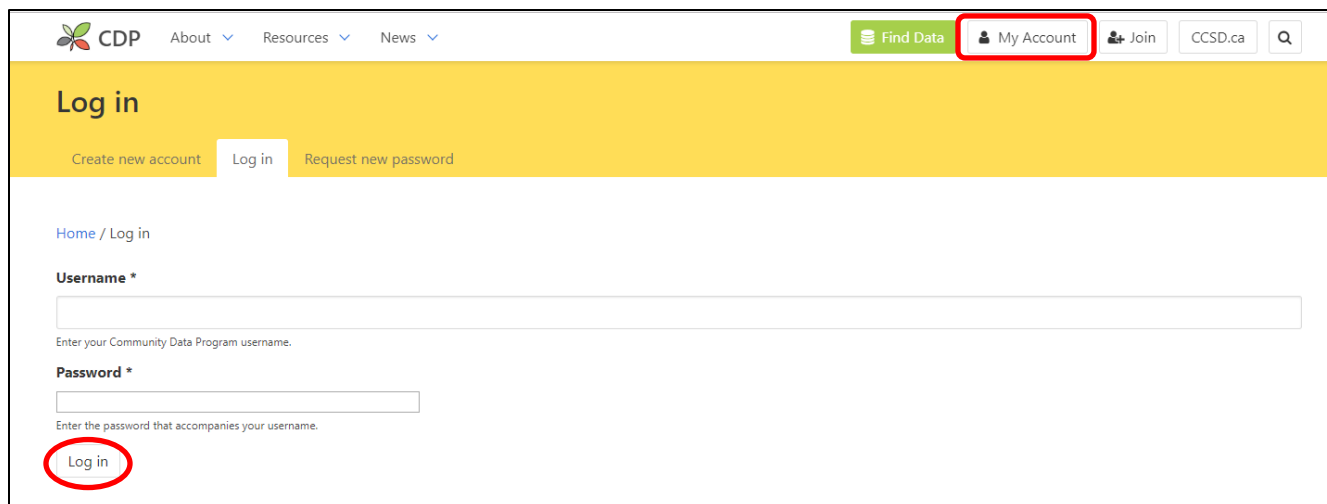
You will be **notified by e-mail** when you have been registered as an Immigration Data Portal user for your LIP.

Approval of **your user account** may take up to two business days.

Once your user account is activated, you will be able to **log in** and **access the data** in the **Immigration Data Portal**, as shown in [Step 4](#).

Step 4: View the Immigration Data Portal Catalogue

- To **Log in**, go to the CDP website at <https://communitydata.ca> and select **My Account** from the header. Note that your account can be accessed from any page on the CDP website.
- You can also access the **Log in** page directly at <https://communitydata.ca/user>.
- Either way, when you get to this screen, enter your **username** and **password**, and then click **Log in**.



- After logging in, you can access the **Immigration Data Portal (IDP)** through the **Resources** tab in the header at <https://communitydata.ca/resources/immigration-data-portal>.
- From the IDP page, select: **A data catalogue accessible to Immigration Sector Network members is available here**. This takes you to the **IDP data catalogue** at <https://communitydata.ca/idp-data>, which was created just for LIPs that cannot join a local data consortium.
- Note: If your LIP is a member of another local data consortium (not the Immigration Sector Network), you can use the full CDP catalogue at <https://communitydata.ca/data>.
- The **IDP data catalogue** can also be accessed directly at <https://communitydata.ca/idp-data>.

Home / Resources / Immigration Data Portal

Immigration Data Portal

Survey Participants (%)

Group	Percentage (%)
Recent immigrants (CDP users)	40.8
Mid-term immigrants (1-20 years)	29.8
Long-term immigrants (20+ years)	29.9
All immigrants	31.4
Nonimmigrants	48.4

This portal provides access to a selection of Community Data Program (CDP) resources for Local Immigration Partnerships (LIPs) that are not members of a community data consortium.

If your LIP is already a member of the CDP, you can start looking for data [here](#).

If your LIP is not a member of the CDP but would like to join a data consortium in your local community, learn how to become a member [here](#).

If your LIP cannot join a data consortium or there isn't one in your community, it can join the CDP's Immigration Sector Network. First, **register your LIP [here](#)**. Under "Consortium," please select **"Immigration Sector Network."** **Under the year, please select the current CDP program year. e.g. "2019/2020."**

A data catalogue accessible to Immigration Sector Network members is available [here](#).

Users may download products from the catalogue only when their user account has been **activated**.

- Either way, you will be taken to <https://communitydata.ca/idp-data>.

Home / Immigration Data Portal

Immigration Data Portal

Data products for Immigration Sector Network consortium users

This catalogue provides access to a selection of Community Data Program resources for Local Immigration Partnerships (LIPs) that are not members of a community data consortium.

Users may download products from the catalogue only when their user account has been activated.

Be sure to return to this IDP catalogue page and select from the list of products below when modifying your shopping cart.

Step 5: Download Immigration Data from the IDP Page

- From the IDP catalogue page (<https://communitydata.ca/idp-data>), click on the title of the table that you are interested in.
- Note: There is **no cost for downloading tables**. This is a default setting in the software.

Be sure to return to this IDP catalogue page and select from the list of products below when modifying your shopping cart. ← **Important note.**

You can contact information@communitydata.ca if you have any questions about this data portal. ← **Another important note.**

Title	Geographies	Years within data	Posted
Target group profile of the recent immigrant population, Census, 2016 PRODUCT GROUP: Census, 2016 - Target group profile TOPIC: Immigration	Province and Territory, Census Subdivision, Census Tract, Census Metropolitan Area, Census Division, Census Agglomeration, Custom Geographies, Dissemination Area, Aggregate Dissemination Area	2016	03/24/2019
Target group profile of the immigrant population, Census, 2016 PRODUCT GROUP: Census, 2016 - Target group profile TOPIC: Immigration	Province and Territory, Census Subdivision, Census Tract, Census Metropolitan Area, Census Division, Census Agglomeration, Custom Geographies, Dissemination Area, Aggregate Dissemination Area	2016	03/24/2019
Selected Language, Labour Force, Education, Income and Mobility Status Characteristics (73), Admission Category and Applicant Type (13), Period of Immigration (15) and Sex (3), 2016 Census PRODUCT GROUP: Census, 2016 - Data tables TOPIC: Cultural identity , TOPIC: Immigration , TOPIC: Language , TOPIC: Age, Sex and Population , TOPIC: Education , TOPIC: Highest Certificate, Degree or Diploma , TOPIC: Location of Study , TOPIC: Housing , TOPIC: Mobility , TOPIC: Work , TOPIC: Labour Force , TOPIC: Income , TOPIC: Individual Income , TOPIC: Low income	Province and Territory, Census Subdivision, Census Metropolitan Area, Census Division, Census Agglomeration, Aggregate Dissemination Area	2016	03/03/2019
Income in 2015 (36), Highest certificate, diploma or degree (11), Age groups (11), Sex (3) and Immigrant status and period of immigration (6), for the Population 15 Years and Over in Private Households, 2016 Census PRODUCT GROUP: Census, 2016 - Data tables TOPIC: Cultural identity , TOPIC: Immigration , TOPIC: Demographics , TOPIC: Age, Sex and	Province and Territory, Census Subdivision, Census Metropolitan Area, Census Division, Census Agglomeration, Aggregate Dissemination Area	2016	01/10/2019

- This will take you to a **new page with information about the table** you selected. To proceed, **select the best geography** for your LIP (see note on next page) and then click **Add to cart**.

Target group profile of the recent immigrant population, Census, 2016

[Home](#) / [Content](#) / Target group profile of the recent immigrant population, Census, 2016

Data provider:
[Statistics Canada](#)

Product group:
[Census, 2016 - Target group profile](#)

Description:
Target group profiles (TGP) provide Census Profile variables for a subset, or target group, of the population. This TGP is for the population of recent immigrants having immigrated between 2011 and 2016. N.B. when interpreting income statistics that immigrants arriving in 2015 and 2016 will not have a full year of 2015 income.

[Click here for a list geographies included in the custom geographies file package.](#) ← **See note on Geographies on next page.**

Notes:
Target group profiles (TGPs) provide data for a specific group of persons (a "target group"). All variables in the target group profile relate to these persons: their age, their gender, their family status (e.g. are they in a census family), the languages they speak, and so on. Because TGPs deal with the universe of persons, they do not contain any family- or household-specific variables. For example, the number of census families in private households does not relate to a person, but to a family, and so it is not included in TGPs.

Geographies *

- ☐ PT CD CSD DA
- ☐ CMA CA CT
- ☐ ADA
- ☐ Custom geos

Select the geographic scales you wish to download

Add to cart

Note on Geographies:

PT CD CSD DA = Province/Territory, Census Division, Census Subdivision, Dissemination Area.

CMA CA CT = Census Metropolitan Area, Census Agglomeration, Census Tract.

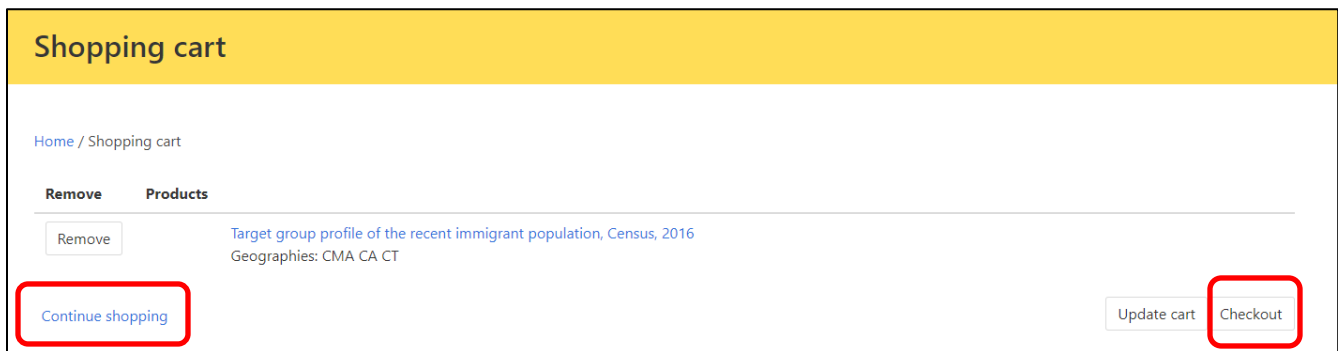
ADA = Aggregate Dissemination Area.

Custom geos = Areas with customized boundaries.

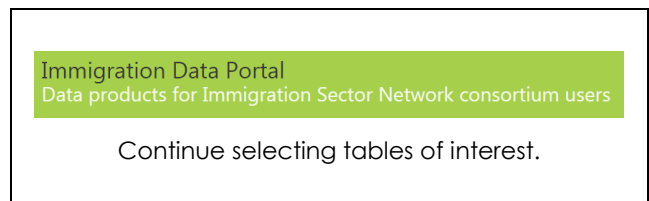
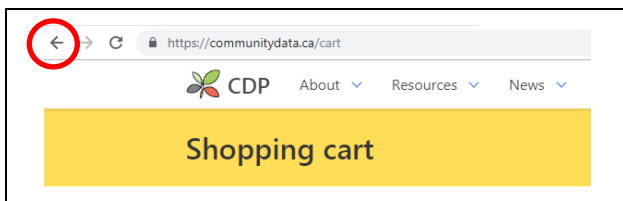
LIP geographies align with LIP service areas and were mapped in the summer of 2018. Some LIPs align with a CMA or CA, while many others align with a CD or CSD. About one-quarter of all LIPs have semi-custom geographies that generally combine two or more CDs or CSDs.

When **2016** immigration data become available at the “custom” level, the semi-custom LIP geographies will be provided and will appear on the **list of geographies** available for that table.

- Once you select the **geography** for your table and click **Add to cart**, you will be taken to a **Shopping Cart** page. You can either select **Continue shopping** or proceed to **Checkout**.
- Note: The **Continue shopping** feature will return you to the last place you visited so it is primarily used only when different geographies are needed for the same table.



- If you do want to download **additional tables**, you must either **use back arrows** to return to the **IDP data catalogue** or just go to <https://communitydata.ca/idp-data> as previously shown.
- An important note on the IDP data catalogue page says, “**Be sure to return to this IDP catalogue page and select from the list of products below when modifying your shopping cart.**”



- Once you have finished “shopping,” review the tables you have selected. You can select **Remove** to delete any tables you may have chosen in error. Again, there is no cost for downloading tables.
- If you are happy with your choices, select **Checkout**.

CDP About Resources News Find Data My Account Join CCSD.ca

Shopping cart

Home / Shopping cart

Remove Products

Remove

Remove

Target group profile of the recent immigrant population, Census, 2016
Geographies: CMA CA CT

Selected Language, Labour Force, Education, Income and Mobility Status Characteristics (73), Admission Category and Applicant Type (13), Period of Immigration (15) and Sex (3), 2016 Census
Geographies: CMA CA

Continue shopping

Update cart Checkout

- On the **Checkout** page, click **Submit order**.
- Note: There is no cost for downloading tables. This is a default setting in the software.

CDP About Resources News Find Data My Account Join Logout CCSD.ca

Checkout

Home / Shopping cart / Checkout

CART CONTENTS

Products	Price
Target group profile of the recent immigrant population, Census, 2016 Geographies: CMA CA CT	
Selected Language, Labour Force, Education, Income and Mobility Status Characteristics (73), Admission Category and Applicant Type (13), Period of Immigration (15) and Sex (3), 2016 Census Geographies: CMA CA	

Subtotal:

PAYMENT METHOD

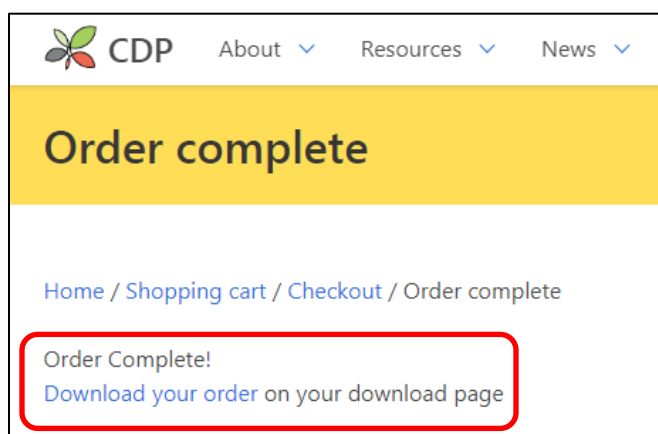
☒ No payment required

Subtotal:
Order total:

Continue with checkout to complete your order.

Cancel Submit order

- After submitting your order, you will be taken to the **Order complete** page. At the same time, you will receive an **e-mail from the Community Data Program** with information on the data tables that you just ordered.
- From the **Order complete** page, click on **Download your order**.



- Once you click on **Download your order**, you will be taken to the **File downloads** page where you can access all the tables you have ordered. **Click on the filename** of each table you want to download.

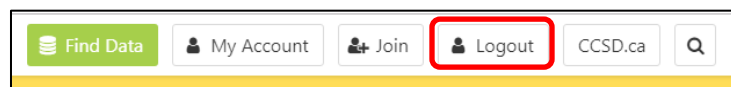
Purchased	Filename	Description	Downloads	Addresses
05/08/2019	sc_cen-rec_2016_tgp-pgc_recent_immigrants_CMA_CA_CT.zip	Target group profile of recent immigrants, Census, 2016	0/Unlimited	0/Unlimited
05/08/2019	sc_cen-rec_2016_tab7r_cma.zip	Selected Language, Labour Force, Education, Income and Mobility Status Characteristics (73), Admission Category and Applicant Type (13), Period of Immigration (15) and Sex (3), 2016 Census	0/Unlimited	0/Unlimited

Once your download is finished, you must refresh the page to download again. (Provided you have permission)
 Downloads will not be counted until the file is finished transferring, even though the number may increment when you click.
Do not use any download acceleration feature to download the file, or you may lock yourself out of the download.

- Once the files have downloaded (it may take a few minutes), **save them to your computer**.



- Then be sure to **Logout** from the header menu.

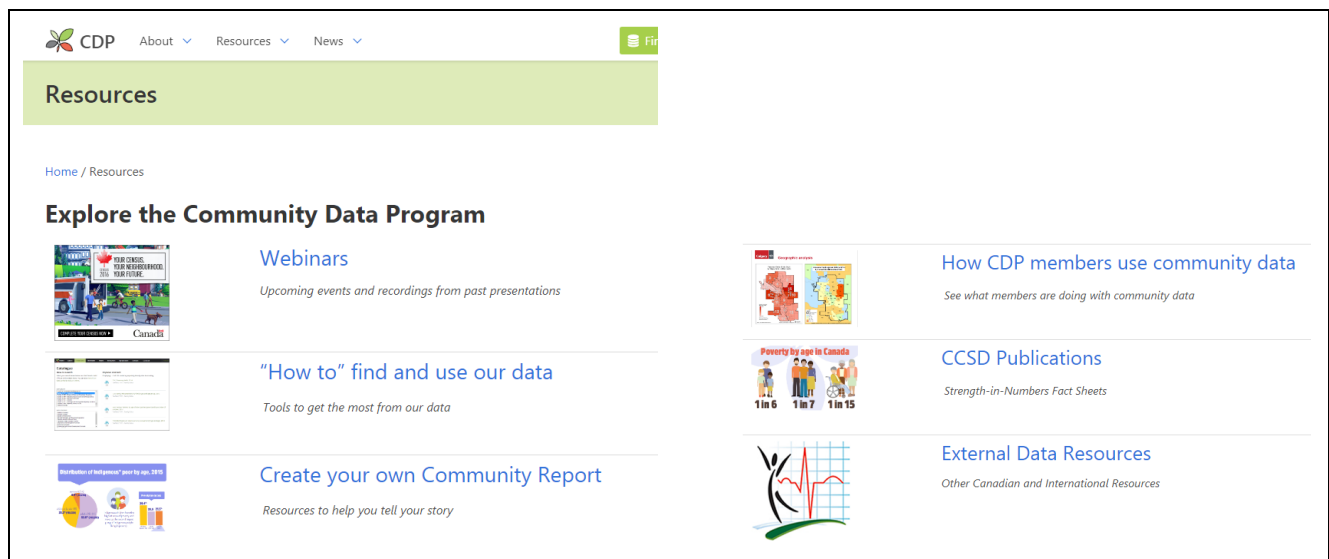


Step 6: Additional Resources

- There are many great **resources** available on the CDP website that can be used by members of the **Immigration Sector Network**. Hover over **Resources** in the header menu and select from any of the following:
 - Webinars
 - “How-to” find and use our data – *for users who can access the full CDP catalogue*
 - Create your own Community Report
 - How CDP members use community data
 - Immigration Data Portal
 - CCSD Publications (from the Canadian Council for Social Development), and
 - External Data Resources.



- The **Resources** page can also be accessed directly at <https://communitydata.ca/resources>, where you can choose from the following options (the IDP is not listed there).



Have fun exploring!