**Canadian Council on Social Development**

**Community Data Program**

**Leads Teleconference**

Tuesday, October 18, 2016

<https://cdp.adobeconnect.com/>theboardroom

Below you will find the agenda for next week's meeting. Your comments are welcome. We will continue to use Adobe Connect to hold the meeting. You will need a microphone attached to your computer if you wish to speak. The URL to join the meeting is: <https://cdp.adobeconnect.com/theboardroom/>

You will also find the draft membership renewal package and the mid-year progress report attache. Your feedback is welcome.

MEETING AGENDA
ADD PLANS FOR NEXT 6 months

1. **Welcome**
2. **Strategic Direction 1 Program leadership**
	1. Report on the Website Improvement Project
* Make data more findable
* Make downloading data an easier process
* Streamline user experience and user management procedures
* Improve CDP’s understanding of how its data is being used and who is using it
* Improve the appearance and functionality of the site’s front page
	1. Collecting annual Membership fees
	2. Highlights of Next 6 months
* Prepare for a website refresh in conjunction with CCSD.ca refresh
* Send out updated membership fee invoices
1. **SD2. Purchase and access data**

3.1 Implementation of Schedule B

3.2 Report on data usage

3.3 Highlights of Next 6 months

* Complete acquisition of Schedule B
* Continue to update both the catalogue and the new “search data by theme” tool
* Preparing for Census 2016: A planned survey of CDP Registered users
1. **SD3. Train people and build capacity**

4.1 An enhanced online catalogue, including a Search Data by Theme option

4.2 A CDP Webinar Series: four delivered so far this year

4.3 Expanded community reporting resources:

* Strength in Numbers series of thematic fact sheets;
* Do-It-Yourself Community Infographics templates

4.4 A prototype map-based data access tool to be launched in Fall 2016

4.5 Highlights of Next 6 months:

* Continue to deliver webinar series: Understanding Taxfiler Data; Census 2016 follow-up; Data Visualization & Infographics
* Implement next set of DIY infographics
* Implement next phase of Prototype Map-based data access tool
1. **SD4. Share results within the network**
	1. Community Snapshots reminder
	2. Highlights of Next 6 months:
* Continue to deliver newsletter, occasional updates and website news updates
* Explore introducing a ListServe
* Prepare for annual meeting May 25 & 26, 2017 in Kingston, Ontario
1. **SD5. Build and foster partnerships**

6.1 Membership update: 3 new consortia; Wood Buffalo’s lead has withdrawn

6.2 Membership renewal package:

6.3 Highlights of Next 6 months:

* Focus on membership renewal for 20 existing consortia;
* Reach out to prospective consortia ahead of 2016 census release
* Aim for next phase of NFHI project
1. Other business
2. Next Meeting: May 25 & 26, 2017, Kingston Ontario