Community Information Database (CID): Tutorials

The following tutorials are a step-by-step guide on how to use the Community Information Database. Learn all the tricks and tips that will enhance your experience and make you a certified CID expert!

These tutorials will help you learn: how to use, print, and export the CID maps, tables, and graphs; how to access and download data about communities; and much more.

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- 2. Change the Site Language
- 3. Using the CID Help Section
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- 6. Zoom to a Specific Area of Interest
- 7. Changing Geographic Boundaries on the Map
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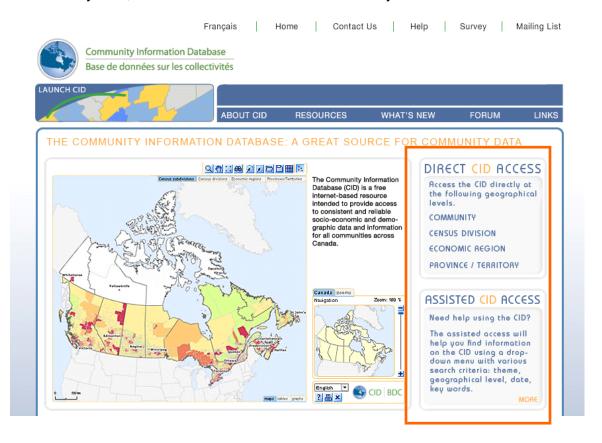
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1. Starting with the CID website: Assisted and Direct CID Access

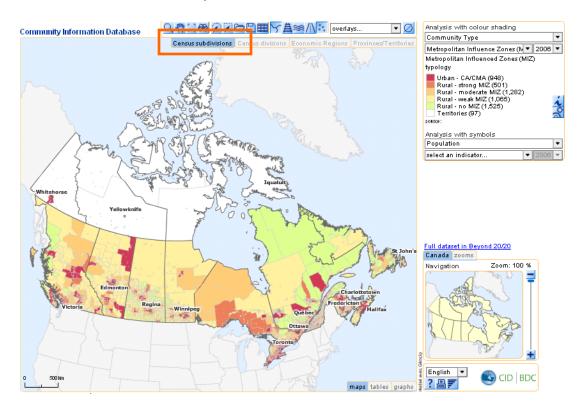
The opening page provides an opportunity to begin your exploration of the Community Information Database. By exploring the menus you can learn more about the CID and its resources. Check out the CID Forum if you wish to network with others who have used the CID. Sign up for our CID e-bulletins mailing list to keep informed of new features and data. You can also tell us what you think of the site in our survey.

There are two ways to access the CID mapping interface: *direct* and *assisted access*. The *direct CID access* allows you to access the CID map at four different geographical levels: Community (Census Subdivision); Census Division, Economic Region, and Province/Territory. For example, by clicking the 'Community' link, the CID will launch at the community level.

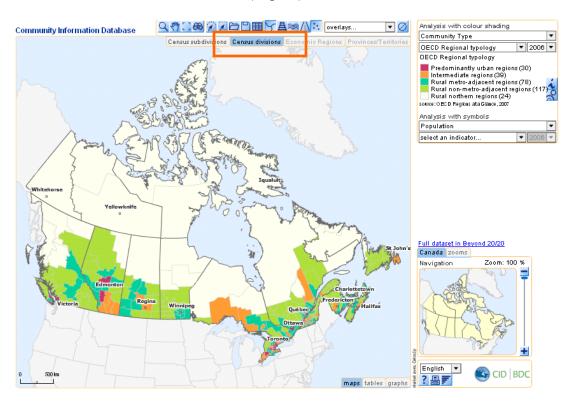


The following are examples of the CID launched at the four different geographic levels.

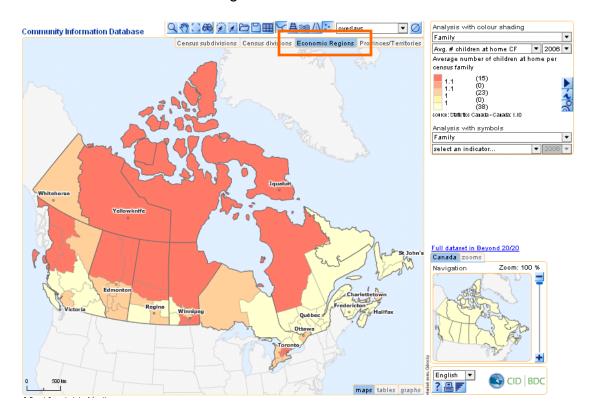
CID launched at community level:



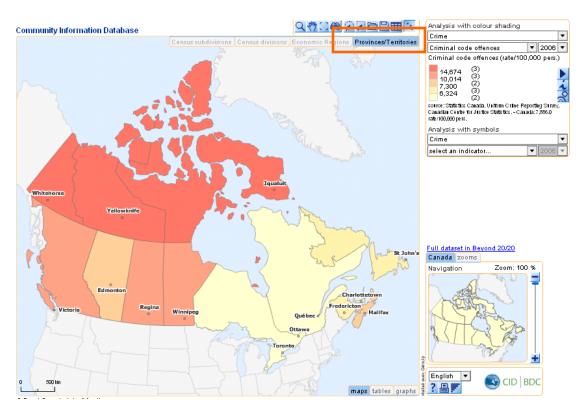
CID launched at Census Division (region) level:



CID launched at Economic Region level:



CID launched at Province/Territory level:

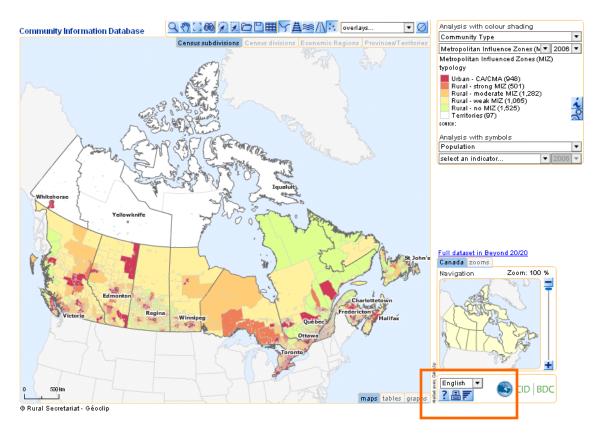


The assisted CID Access helps you find data and information on the CID using a drop-down menu with various search criteria: theme; geographical level; date; and key words. Once you have made your selections, click on the small map located at the bottom of the page and the CID will launch a map with what has been selected.

Community Information Database Criterias Keywords Domains: enter a search key : Demography • Themes: Population • all levels Geog. levels: date: 2006 cancel ok Indicator (click here to sort) % Total male population % Male population 0-4 years % Male population 5-9 years % Male population 10-14 years % Male population 15-19 years Indicator's description definition The socio-economic indicators on the CID are from Statistics Canada's Census of Population. source: Statistics Canada

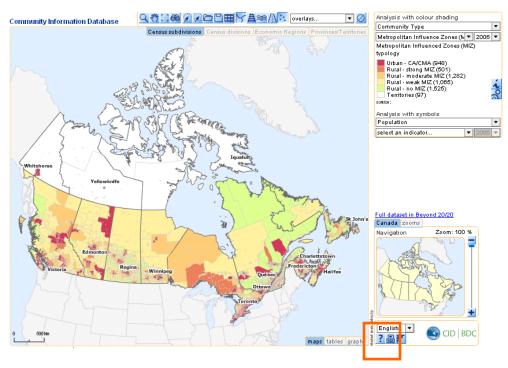
2. Change the Site Language

To change the language for the site between French or English, use the dropdown menu located at the bottom right hand side of the map page.

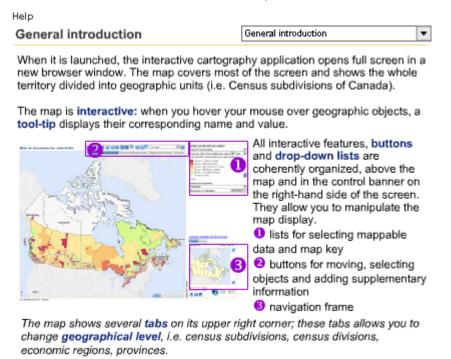


3. Using the CID Help Section

When the help button ! is selected, a pop-up window appears with a general introduction to CID.



A drop-down list provides help topics: general introduction; thematic analysis; analysis configuration; moving and customizing; navigation; selections and other functions; information table; and outputs.



Thematic analysis

Thematic analysis

There are several ways to display available indicators, depending on their type:

- choropleth analysis (range of values), in the background, for relative quantities such as percentages, growth rates and averages, or for typologies,
- analysis by proportional symbols, in the foreground, for absolute quantities such as numbers or areas.

Indicators are grouped into several themes and the first drop-down list is used for choosing one of those. Once the theme has been chosen, the next drop-down lists are used for selecting one particular indicator and one year. Once the indicator has been chosen, the map is automatically refreshed and the corresponding key is displayed.

For choropleth analysis, the key shows colours for each bracket, threshold values and number of geographic units in each bracket.

For analysis by proportional symbols, the key shows the correspondence between the area of circles and the displayed values.

The key also provides information about the source and unit of the represented indicator.

When the button 🕹 appears beside the key, it gives access to a documentation frame about the indicator.



Help

Analysis configuration

Choropleth analysis

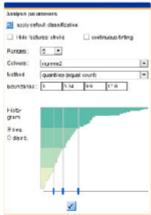


A displays a frame to adjust analysis parameters.

You can choose:

- the number of brackets (3 to 8),
- the colour palette, from a drop-down list,
- the sorting method, from a drop-down list.

The available sorting methods are the quantiles method (equi-division), the automatic sorting (Jenks method) and manual sorting by indicating the threshold values. The threshold values can either be keyed in, or adjusted by dragging the cursor on the distribution or frequency diagram.



Analysis by proportional symbols

When you click on the edge of the key circle, the display will toggle between a map displaying solid disks and a map displaying line circles.



changes the fill colour of the symbols.



These two buttons are used to increase or decrease the size of the symbols whilst keeping them in proportion. The key values will be adjusted automatically.



allows you to lock the symbols size in several successive analysis, in order to make them comparable, particularly for periodic data.

Moving and customizing

Moving and customizing

Movement buttons:

is used for zooming by clicking and dragging with the mouse.

is used for moving by clicking and dragging with the mouse.

[] is used for restoring the original framing of the map.

Supplementary information buttons:

is used for displaying landmarks with their names.

is used for displaying boundaries, for instance provinces borders.

is used for displaying waterways.

is used for displaying main roads.

is used for displaying railways.

overlays...

This drop-down list is used for choosing which overlays to be displayed on the foreground; overlays are groups of geographic units, such as economic regions or provinces.

is used for cancelling the overlays display.

As soon as an overlay is displayed, when you click on a zone, all the visible geographic units inside this zone are automatically selected.

Supplementary information layers are optional.

Help

Navigation

vigation

The location frame offers various zoom and pan functions:

- moving the viewfinder with the mouse or resizing it from one of its corner.
 Any operation performed in this frame will have immediate effects on the main map.

When the zoom rate is higher than 100%, you can move up, down, right or left using the 4 arrows on the keyboard. Interactive borders on the corners and edges of the visualization frame allow you to move in the height corresponding directions. If your mouse gets a wheel, you can use it for zooming in and out.



When the zoom rate exceeds 500 %, a button appears in the bottom left-hand corner, which allows you to toggle between an **overview** and a **close-up view**. A second tab zoom, next to the location tab, allows you to zoom in directly on specific zones 2.

Selections and other functions

Selections and other functions



allows you to locate a geographic unit by typing in its name (or a part of its name), in the basic search mode.

The advanced search mode allows you to select geographic units according to a condition involving the represented indicator(s).

It is possible to chain several successive search, on different analysis.

Geographic units are reactive objects: they can be selected with the mouse, either by clicking on them, with the Shift key pressed for multiple selections, or by using selection tools (circles, polygons or overlays).



is used for selecting objects inside a polygon drawn with the mouse.

The circle's radius or the polygon's sizes are shown in a tooltip.

is used for loading a previously saved selection or project.

is used for saving a project, ie. selection, framing, mapped indicators and possibly imported data, by giving a name to this project

is used for importing personnal data by copy-paste; in the range of data to be imported, columns names must be on the first row and the geographic idents on the first column (a model file in xls format can be downloaded)

Selected units are highlighted by a visual effect.

As soon as units have been selected, an information table will be displayed, with the list of all the selected units and the related values of some indicators.

Heln

Information table

Geographic units are reactive objects that can be selected:

- with the mouse, directly on the
- with the advanced search mode,
- through a zone of an overlay.



The information table is displayed as soon as units are selected. It can be temporary hidden (button in the upper right corner) or resized (button in the lower right corner).

The table interacts with the map: when the mouse is over one of the table lines, the corresponding unit will be highlighted on the map. By clicking on a column header, you can sort the table in ascending or descending order of this column. The following buttons can be found above the table:

- is used for getting summary data about the selection
- is used for exporting selected data into a spreadsheet: opens a file containing the mapped indicators, as well as other data of the same theme
- is used for saving the selection and giving it a name
- is used for highlighting the selection with a visual effect (the selection outside is darken) and zooming in on the selection
- is used for managing temporary selections and combining them by intersection, union, inversion or subtraction
- is used for zooming in on the selection.
- is used for cancelling the selection and closing the table.

Help

Output

Output

is used for displaying help pages.

is used for printing requests from the layout mode

is used for getting out of the layout mode (or out of the application)

When the **layout** mode is set on, all buttons and drop-down lists are hidden. Tha map **title** can be changed and personnal commentary and annotations can be added. The palette with annotation tools will not appear on the final printing; it shows height buttons:

is used for drawing a rectangle

is used for drawing a circle

is used for drawing a polygon

is used for drawing a line

et set used for setting labels with geographic objects names, either one by one, or for all visible objects

is used for writing text

is used for erasing all the annotations

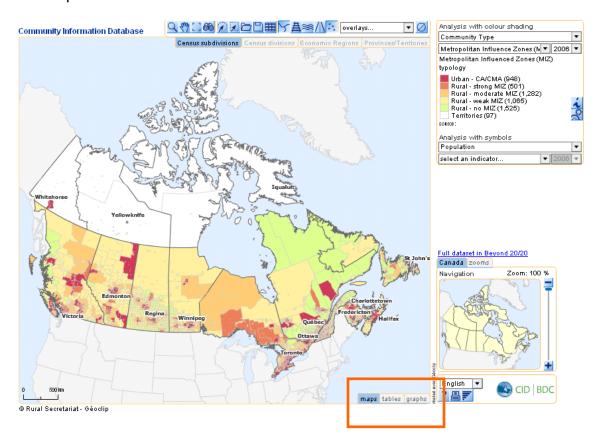
Items added as annotations can be modified from the right click pop-up menu. You can print outputs at high resolution, on any printer. Selecting landscape mode on the printer is recommended.

is used for exporting a document in pdf, png, gif or jpg format.

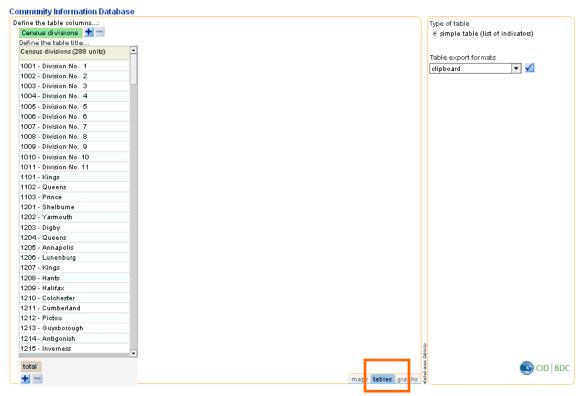
4. Moving Between Maps, Tables, and Graphs

You can switch between the map, table and graph components of the CID by using the tabs located at the bottom right corner of the map window. Selecting the desired tab takes you to the interface of your choice.

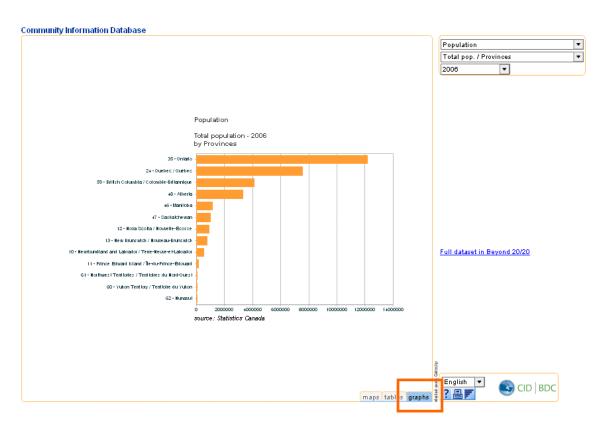
CID Maps:



CID tables:

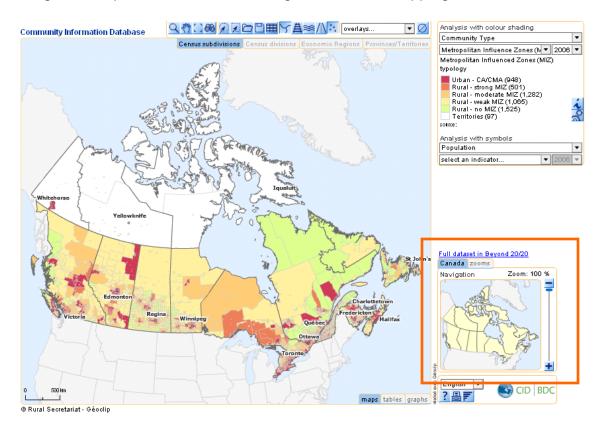


CID Graphs:

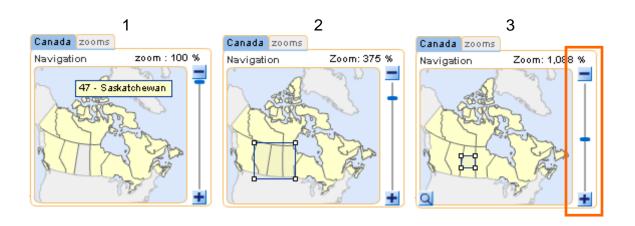


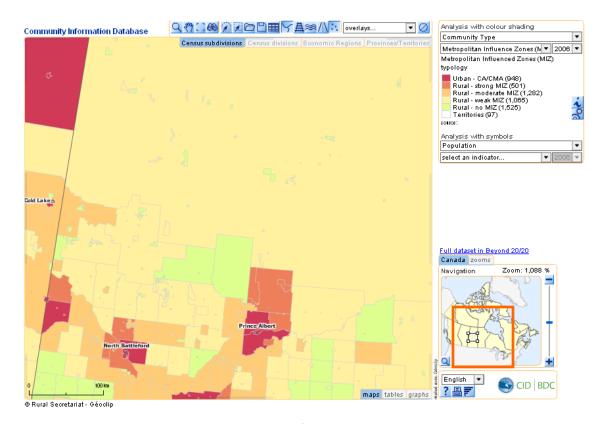
5. Zoom to a Province or Territory

You can select a province or territory of interest at any time by using the navigation map located on the lower right side of the mapping window.

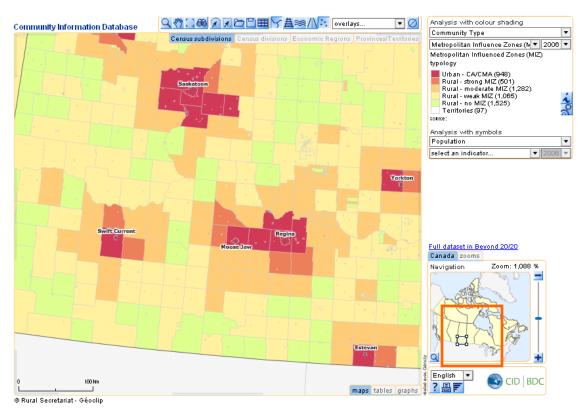


You can zoom to a province or territory by clicking on it (1). The extent of your selection will be shown in a box (2) and on the CID map. To change the zoom level on the CID map, you can drag the corner squares of the box or use the zoom slider (3). You may select the plus sign to zoom in or the minus sign to zoom out. If you have a wheel mouse you can zoom using the wheel.



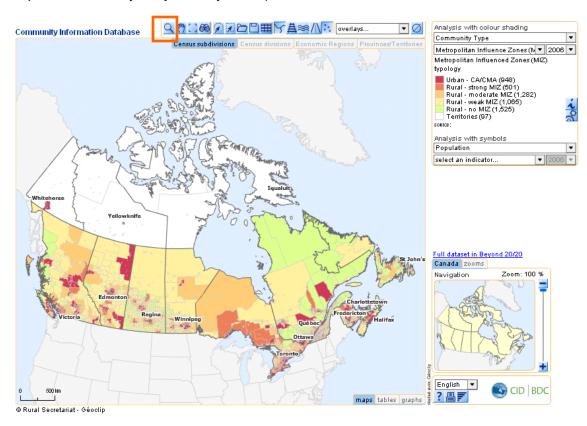


You can drag the box to another area of your province or country to change the map view. The zoom level would be the same. In this example the user moves from northern to southern Saskatchewan.

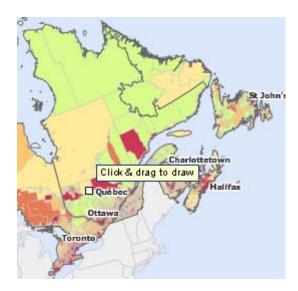


6. Zoom to a Specific Area of Interest

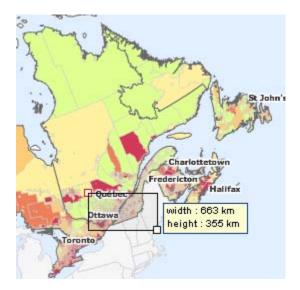
You can zoom to an area of interest, such as your community or region, by using the zoom tool $\frac{1}{2}$ which is located at the top of the mapping page (circled below or press the Z key on your keyboard).



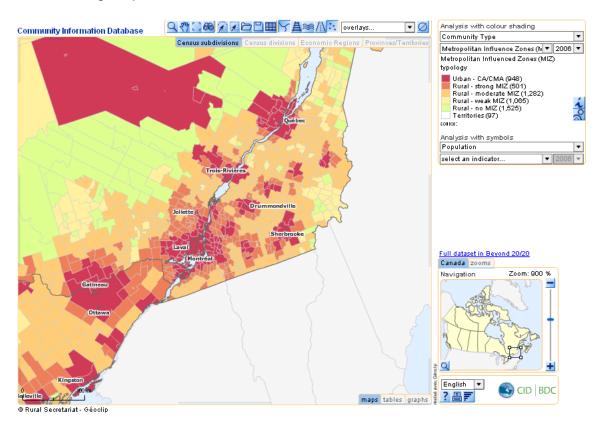
To zoom to an area of interest, click your mouse on the corner of the area you want to select and drag the mouse.



A highlight box provides the dimensions of your zoom selection in kilometres.



The resulting map view is the zoomed area.



7. Changing Geographic Boundaries on the Map

There are four levels of geography in the CID for which data are available: Census Subdivisions, Census Divisions, Economic Regions, and Provinces/Territories. National level data are also available via the full dataset in Beyond 20/20 link.

Census subdivision (CSD) is the general term for municipalities (as determined by provincial legislation) or areas treated as municipal equivalents for statistical purposes (for example, Indian reserves, Indian settlements and unorganized territories).

Census division (CD) is the general term for provincially legislated areas (such as county, municipalité régionale de comté and regional district) or their equivalents. Census divisions are intermediate geographic areas between the province level and the municipality (census subdivision).

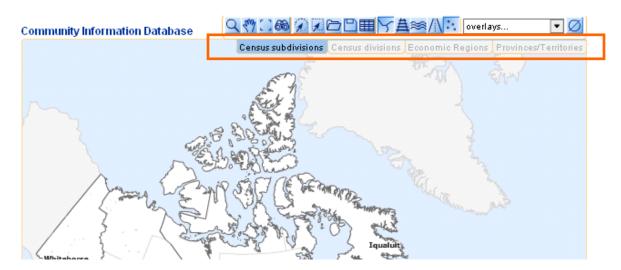
An *economic region* (ER) is a grouping of complete census divisions (with one exception in Ontario) created as a standard geographic unit for analysis of regional economic activity.

Province and territory refer to the major political units of Canada. From a statistical point of view, province and territory are basic areas for which data are tabulated. Canada is divided into ten provinces and three territories.

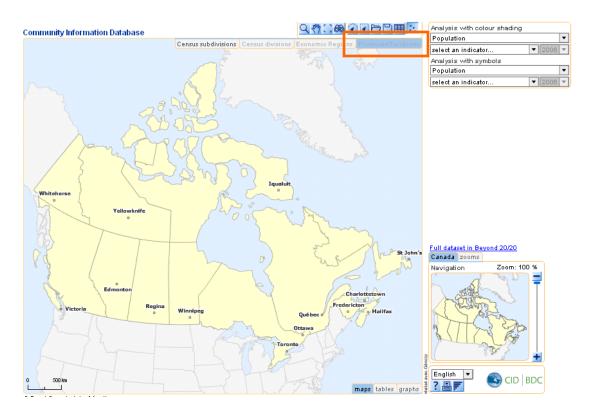
For more information on the geography used in the CID see:

Statistics Canada. (2006). "National, Census Divisions and Census Subdivisions Reference Maps, Reference Guide: Census year 2006." Catalogue no. 92-149-GIE. http://geodepot.statcan.ca/Diss2006/Reference/Freepub/92-149-GIE2006001.pdf

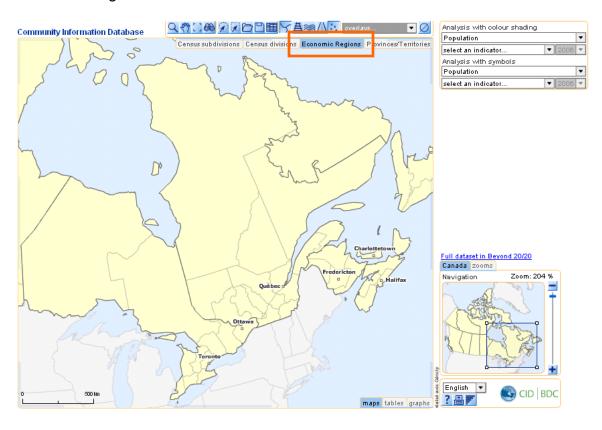
To change the geographic boundaries on the CID map, select one of the four tabs at the top of the map window.



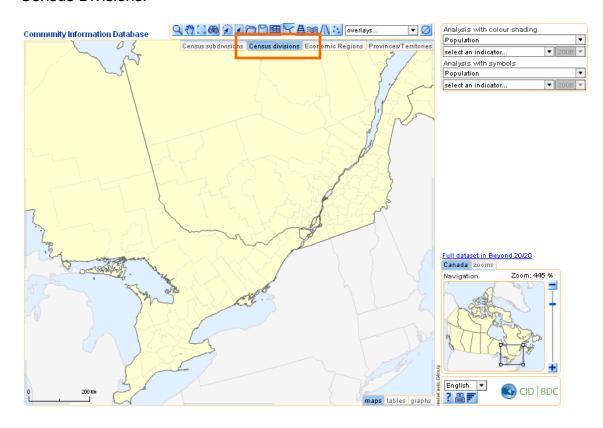
Provinces/Territories:



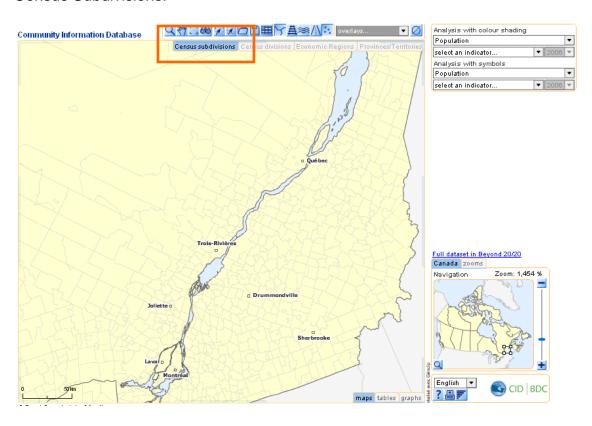
Economic Regions:



Census Divisions:

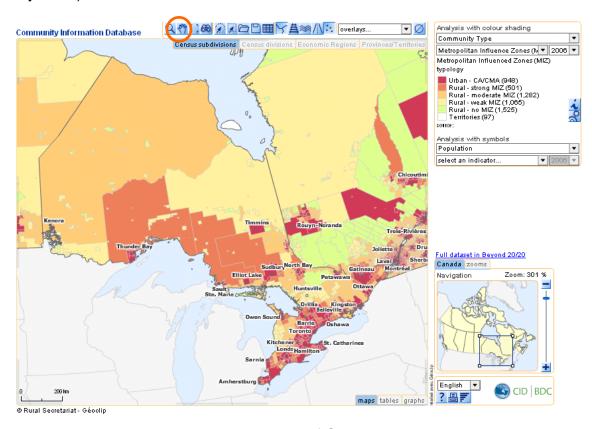


Census Subdivisions:

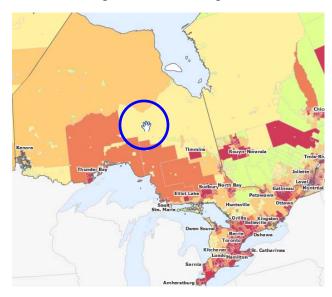


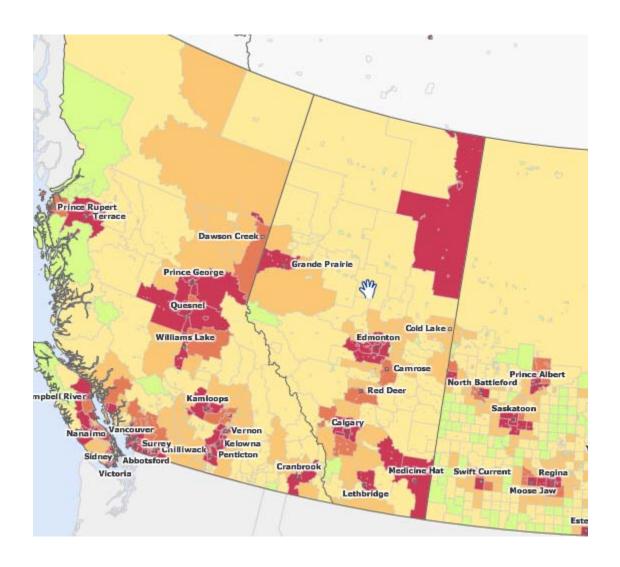
8. Using the Pan Tool (Move Map)

The Pan tool 3 allows you to move the map from one part of the country to another. You must be zoomed into an area of the country for the tool to work. Select the button highlighted below (or press the M key or arrow keys on your keyboard).



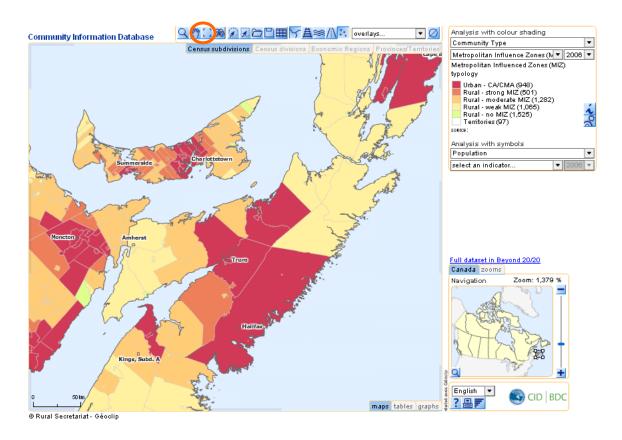
In this example, the user selects the view of Ontario and then drags the map from left to right until reaching the view of Alberta.



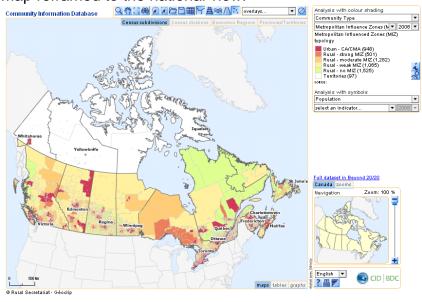


9. Zoom Out to the National View (Reframe)

As you explore the maps, zooming in and out, you may wish to return to the view of Canada. Use the Reframe tool [2] to change a zoomed map to the Canada view (or press the F key on your keyboard).



Map reframed to the national view:



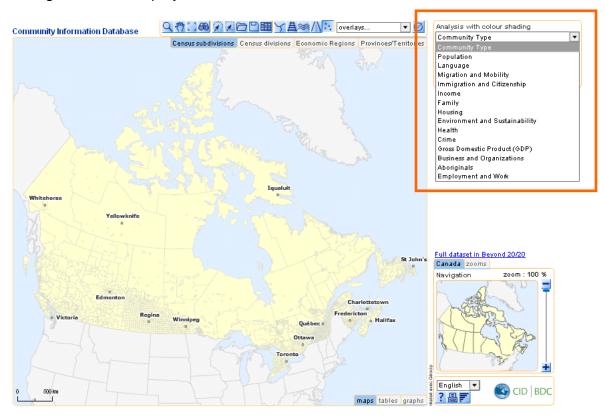
10. Analysis (Mapping) with Colour Shading

There are over 700 indicators or pieces of data in the CID. You can create a colour shaded map of any of these indicators by using the *Analysis with coulour shading* drop-down list.

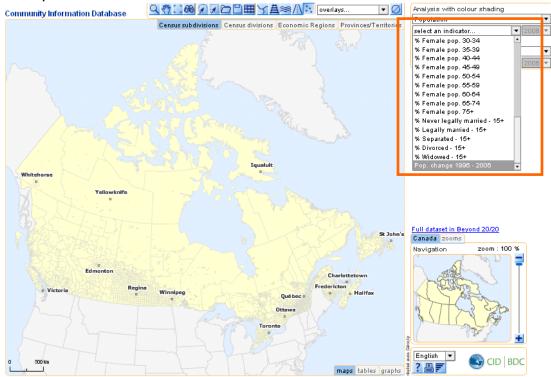
Explore all the data that is available for your community, region, and province or territory. Please note that not all indictors are available for every level of geography. For example, crime and GDP data are available at the provincial level only. The majority of data are, however, available at the community level.

Click the drop down arrow in the Analysis with coulour shading box.

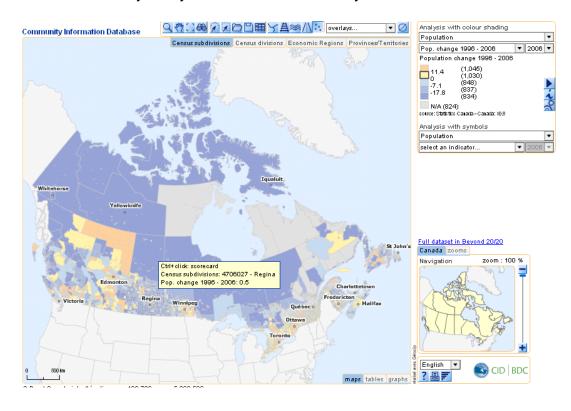
Select a category of indicators. There are 15 categories to choose from: Community Type; Population; Language; Migration and Mobility; Immigration and Citizenship; Income; Family; Housing; Environment and Sustainability; Health; Crime; Gross Domestic Product (GDP); Businesses and Organisations; Aboriginals; and Employment and Work.



Once a category has been selected, select a specific indicator from that category to map.



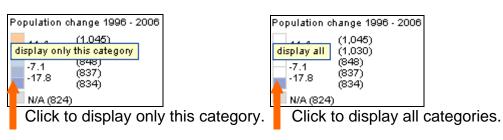
Each colour in the map legend represents a grouping of data. Move your curser over a community and you will see the value of your selected indicator.

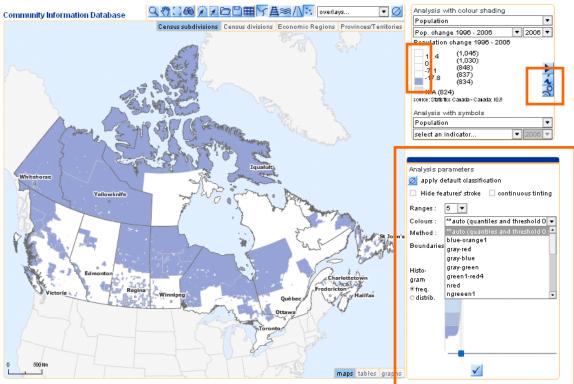


If the information button is selected in the legend, a box will appear with information about the indicator.

The parameters $\frac{1}{2}$ button can be used to change the colours that are displayed on the map.

In the map below, only one category of data from the map legend is displayed. The map displays communities that have lost more than 17.8% of their population between 1996 and 2006. This is done by clicking on a category in the map legend.





Your map can display colour shading and symbols at the same time. This is useful for exploring linkages and interrelationships between data.

11. Analysis (Mapping) with Symbols

There are over 700 indicators or pieces of data in the CID. You can create a map with symbols (circles) representing any of these indicators by using the *Analysis with symbols* drop-down list.

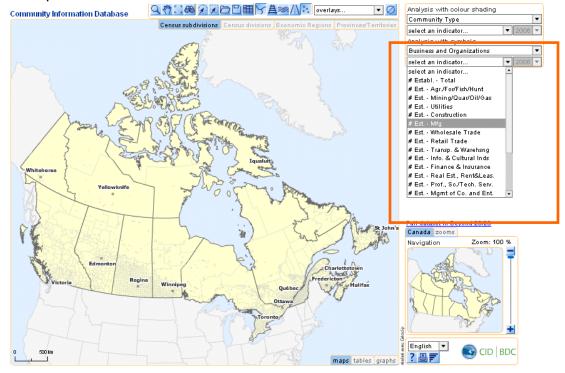
Explore all the data that is available for your community, region, and province or territory. Please note that not all indictors are available for every level of geography. For example, crime and GDP data are available at the provincial level only. The majority of data are, however, available at the community level.

Click the drop down arrow in the *Analysis with symbols* box.

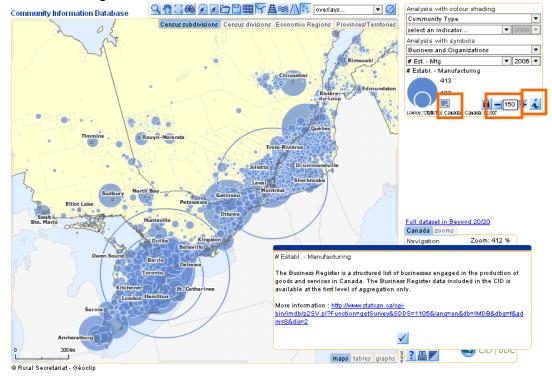
Select a category of indicators. There are 16 categories to choose from: Population; Language; Migration and Mobility; Immigration and Citizenship; Income; Family; Housing; Environment and Sustainability; Health; Crime; Gross Domestic Product (GDP); Businesses and Organisations; Infrastructure; Aboriginals; Employment and Work; and Education.



Once a category has been selected, select a specific indicator from that category to map.



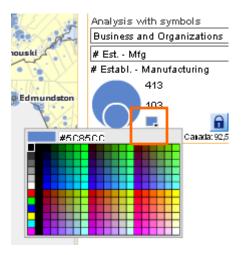
The larger the circle on the map, the greater the value of indicator. In the map below, the largest circles represent areas with the greatest number of manufacturing firms.



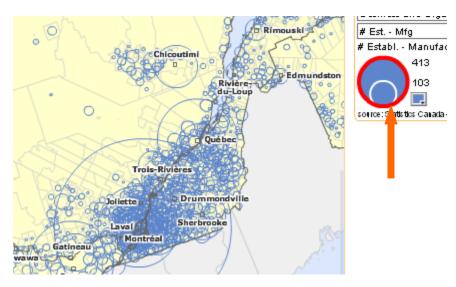
If the information button is selected in the legend, a box will appear with information about the indicator.

Click the plus or minus signs in the legend to change the size of the symbols on the map.

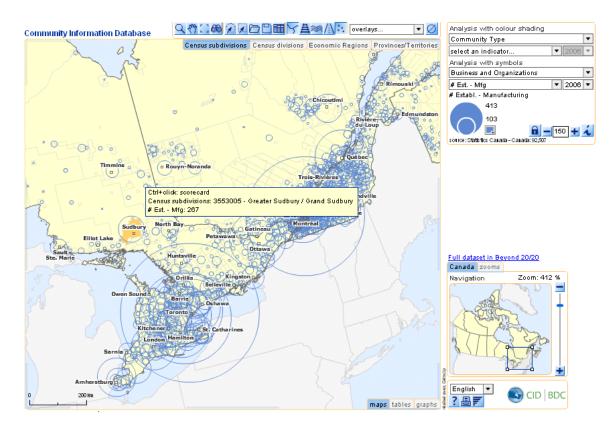
The colour of the symbols on the map can be changed by clicking on the small square box that is on the right side of the symbols legend.



By clicking on the outer edge of the circle in the legend, the symbols can appear as closed or open circles in the map.



Move your curser over a community and you will see the value of your selected indicator.

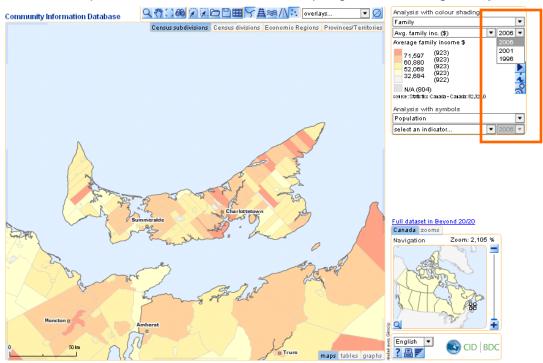


Your map can display colour shading and symbols at the same time. This is useful for exploring linkages and interrelationships between data.

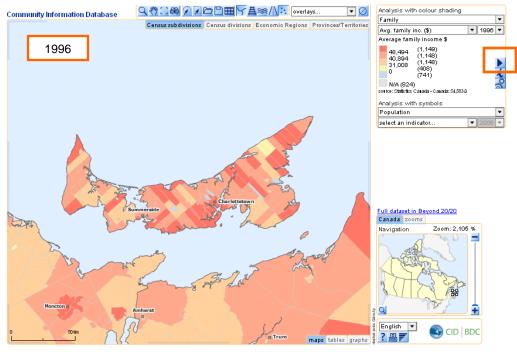
12. Changing the Year of Data on the Map

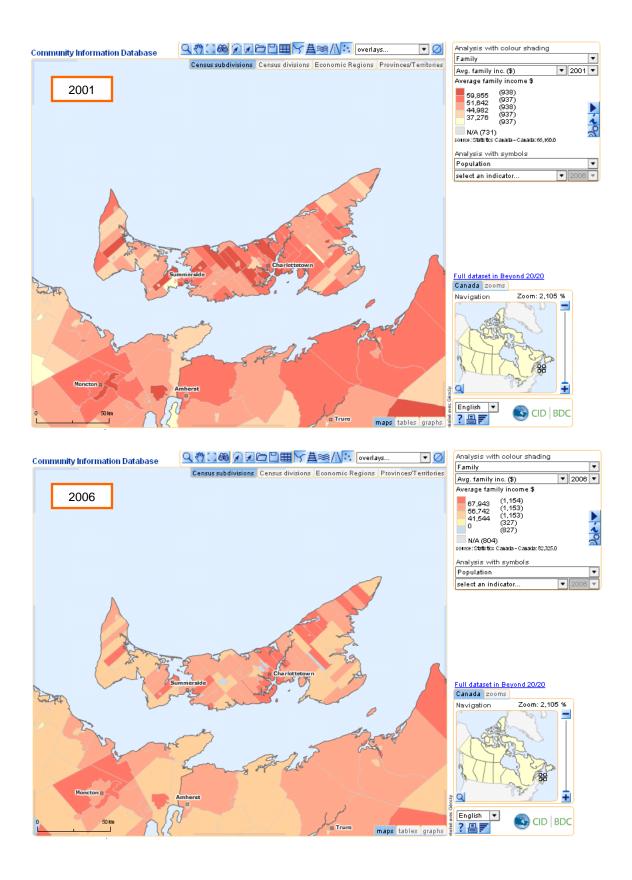
There are three years of data in the CID: 1996, 2001, and 2006. The year of data shown on the maps can be changed.

Click the drop-down list located near the map legends to change the year of data.



The play data over time button allows you to see how socio-economic and demographic characteristics have changed over time.





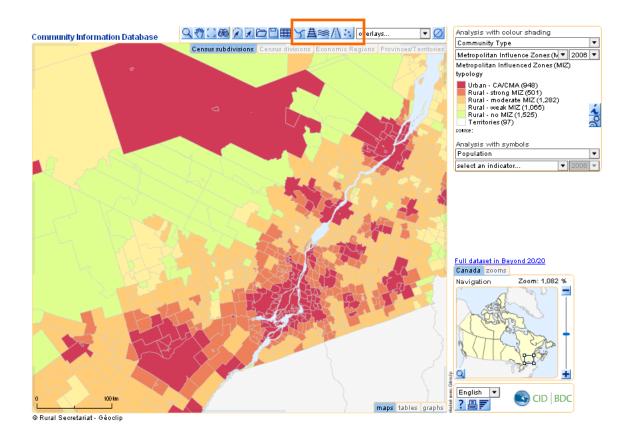
13. Overlays - Adding Physical Features to a Map

Adding features to a map contributes to a greater understanding of an area or region.

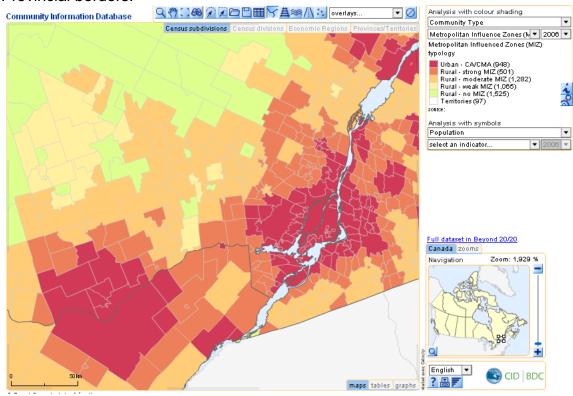
It is possible to add five features to a CID map:



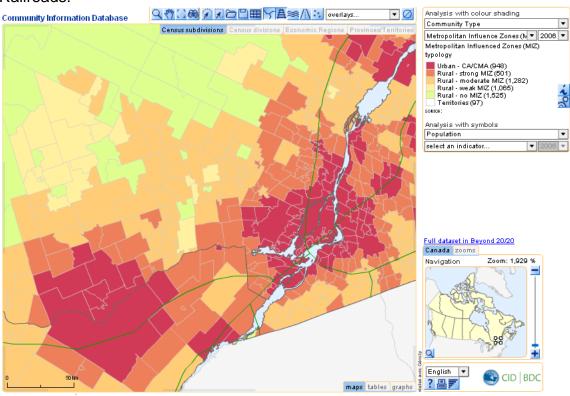
Click the tool buttons to add or remove the features.



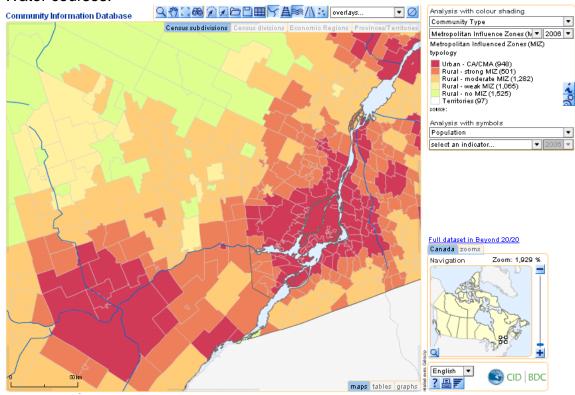
Provincial borders:



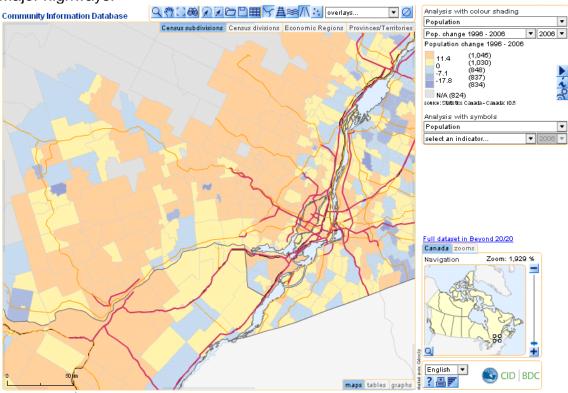
Railroads:



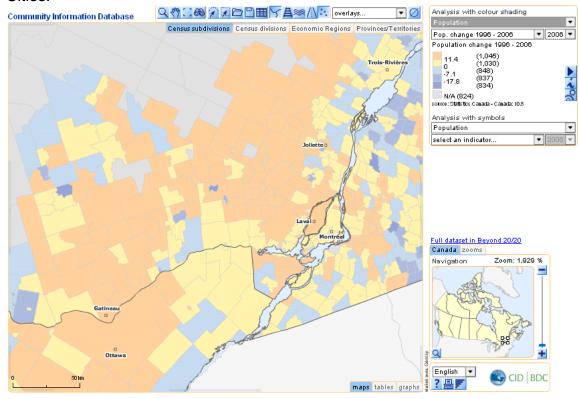
Water courses:



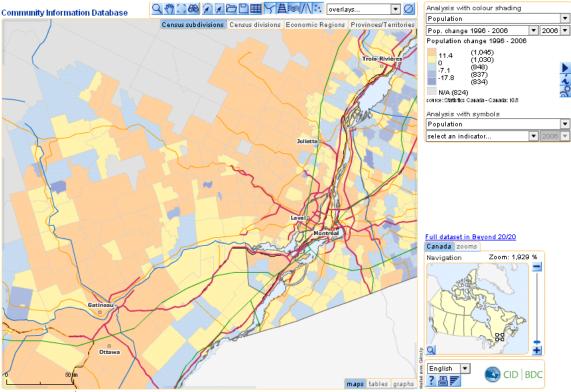
Major highways:



Cities:



Provincial borders, railways, water courses, major highways, and cities



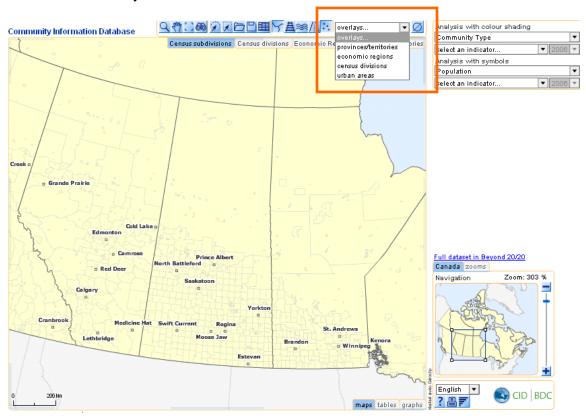
14. Overlays – Adding Geographic Boundaries to a Map

You can add geographic boundaries to your map to show their relationship to other geographic boundaries. For example, it is possible to show which communities fall within a given Economic Region or Census Division (region or county).

There are four overlays to choose from: *Provinces/Territories*, *Economic Regions*, *Census Divisions*, and *Urban Areas*.

Select the geography overlay of your choice from the drop-down list.

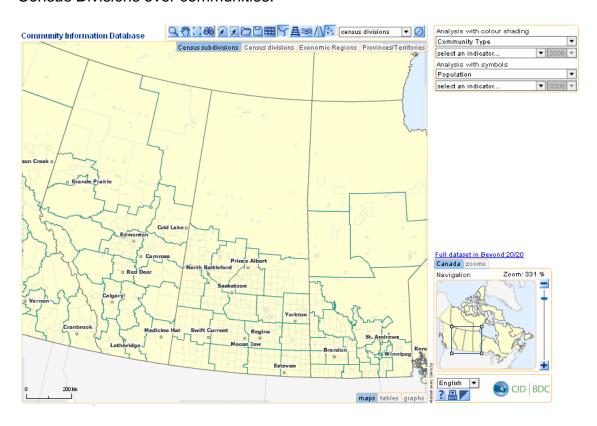
The overlay can be removed by using the clear button \square to the right of the drop-down list of overlays.



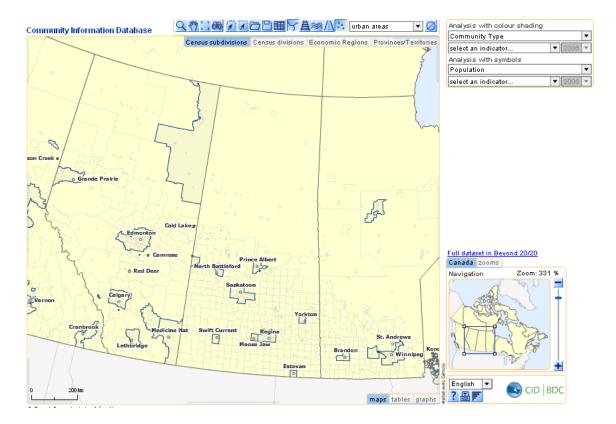
Economic regions over communities (Census subdivisions):



Census Divisions over communities:



Urban areas (Census Agglomerations and Census Metropolitan Areas):



For rural and urban definitions see:

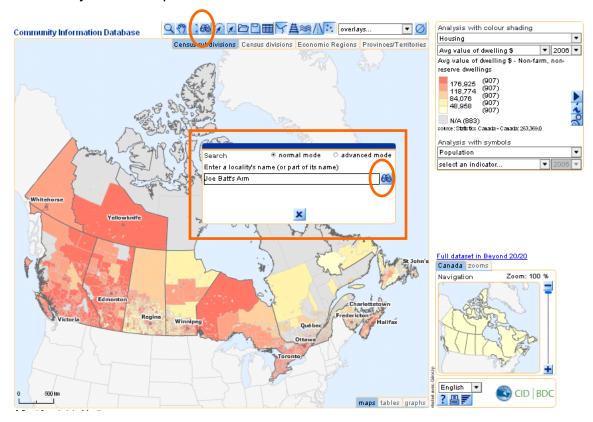
http://data2.beyond2020.com/agcan2008/english/aboutCID/usefulDefinitions.html

15. Searching for a Community or other Geographies

The search tool makes it easier to find your community or region on the map.

Select the search tool and type the name of your community (incorporated town or municipality) in the pop-up box.

Click the search button find that appears in the pop-up box to locate the community on the map.



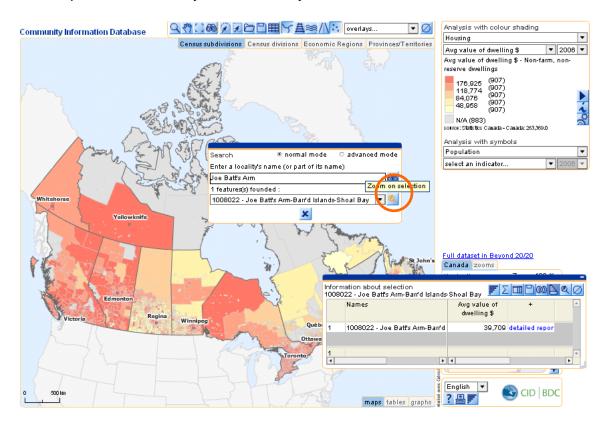
If more than one community has been found a drop down list will appear. There may be multiple names or no match.

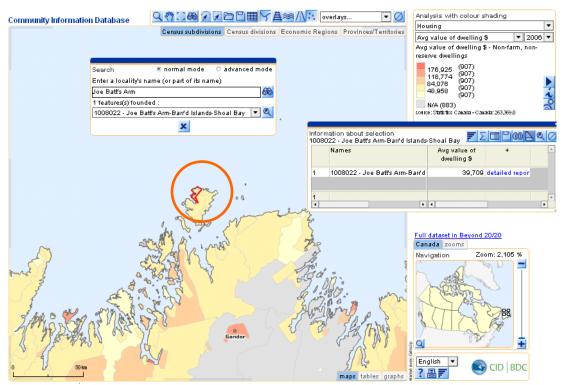
In the event of the CID cannot find your community, you will need to check the name of your community (incorporated town or municipality).

CID data is not available for villages or hamlets. If you do not know your municipality's name, you can look it up at:

http://www12.statcan.ca/english/census06/data/profiles/community/Index.cfm?Lang=E

Once your community has been found, click the 'zoom on selection' substant The map will zoom in on your community.



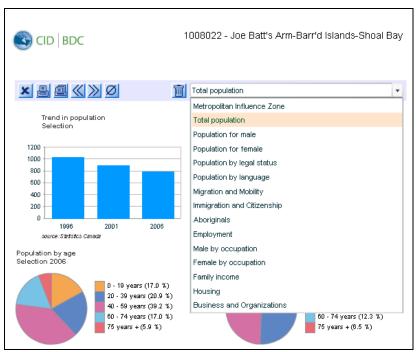


There are several options available in the pop-up window.



- is used for getting summary data about the selection
- is used for exporting selected data into a spreadsheet: opens a file containing the mapped indicators, as well as other data of the same theme
- is used for saving the selection and giving it a name
- is used for highlighting the selection with a visual effect (the selection outside is darken) and zooming in on the selection
- is used for managing temporary selections and combining them by intersection, union, inversion or subtraction
- is used for zooming in on the selection.
- is used for cancelling the selection and closing the table.

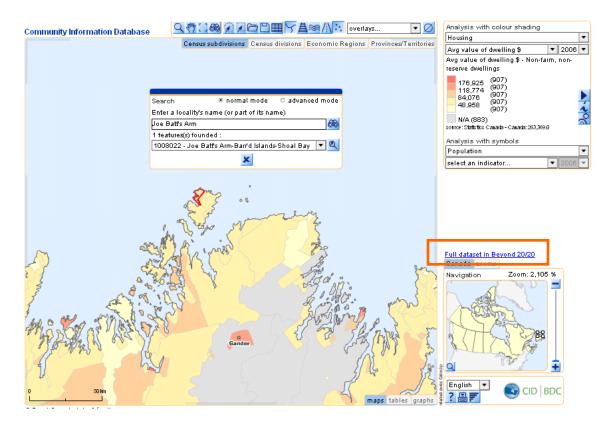
It is possible to obtain a detailed report about your community by clicking on the 'Report about Selection' button. Explore what information is available.



Buttons in detailed report:

- is used to close the report
- is used to print the current page view
- is used to print all pages in the report
- is used to move the report back to the previous page
- is used to move the report to the next page
- is used to delete comments that you have added to the bottom of report pages
- is used to delete a page of the report

If you wish to access all the data for your community, click the 'Full dataset in Beyond 20/20' link highlighted below. You can download the data in an Excel spreadsheet to do further analysis of your study area (see Accessing and Using Dataset in Beyond 20/20 tutorial for more information).



It is also possible to search for other geographies such as a Census Division (region or county) or Economic Region. For this to work you must have Census Divisions or Economic Regions displayed on the map.



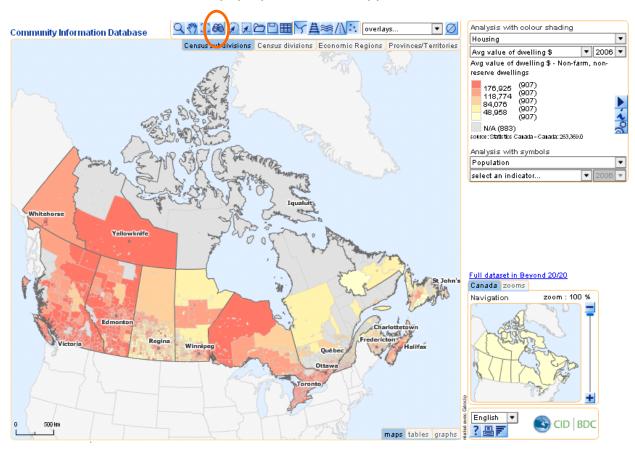
Follow the same steps as outlined above to search for a Census Division or Economic Region.

16. Advanced Search

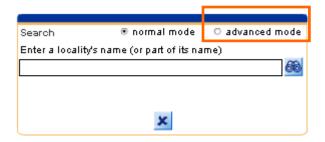
The advanced search is useful for finding groups of similar communities (or other geographies such as Census Divisions or Economic Regions).

First, select an indicator on the map. The advanced search will look at the indicator selected.

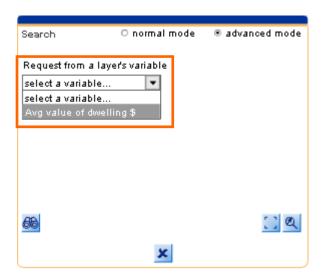
Click the search button. A pop-up window will appear.



Select 'Advanced mode'.

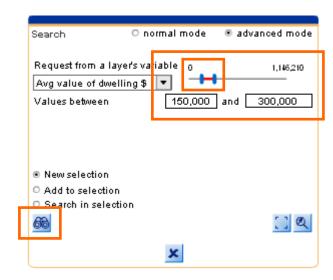


Select the variable that is on the map.



In the example below, the CID will search for all communities that have an average value of dwellings between \$150,000 and \$300,000.

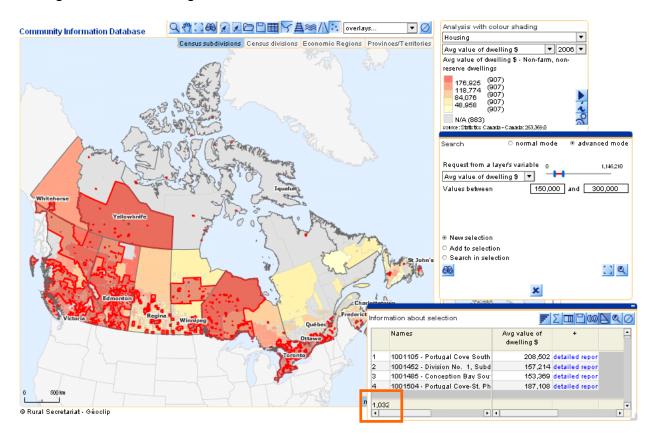
The range can be modified by moving the blue/red range slider or by typing the range directly in the pop-up box.



Click the search button to find these communities on the CID.

All communities with an average value of dwellings between \$150,000 and \$300,000 will be highlighted in red on the CID map.

The pop-up table indicates that there are 1,032 communities in Canada with an average value of dwellings between \$150,000 and \$300,000.



To access all the data about these communities, click the 'Full dataset in Beyond 20/20' link located on the lower right side of the map page. You can download the data in an Excel spreadsheet to do further analysis of these communities (see Accessing and Using Dataset in Beyond 20/20 tutorial for more information).

Try the advanced search on other indicators:

How many communities lost between 5% and 10% of their population between 1996 and 2006 and where are they located?

How many communities had a population increase of 5% to 10% between 1996 and 2006 and where are they located?

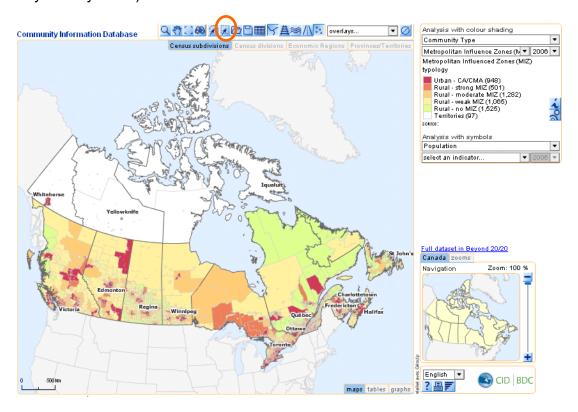
What areas of the country had the highest and lowest unemployment rates in 2006?

17. Selecting Communities Using the Polygon Selection Tool

The selection tools provide the opportunity to select groups of communities (or other geographies such as Census Divisions, Economic Regions, or Provinces/Territories) contained within a polygon (an area of interest or study area) and access the associated data for these communities.

The polygon selection tool is useful for accessing and selecting data for the creation community and regional profiles, and for monitoring socio-economic and demographic trends within an area of interest.

The polygon selection tool is highlighted below (or you can press the R key on your keyboard).

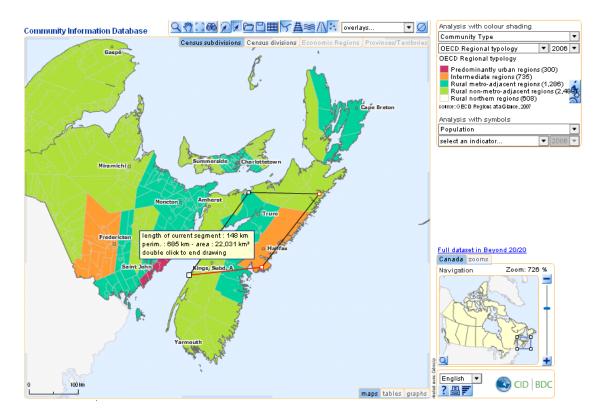


To begin the process of selecting a study area, click the mouse on a starting location.

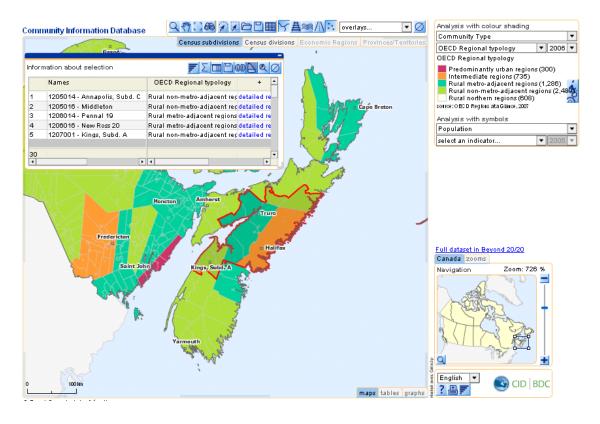
Each time you click the mouse it will add another location to your polygon (study area).

A minimum of three clicks is required to define your study area.

To complete the selection you must double-click your mouse.

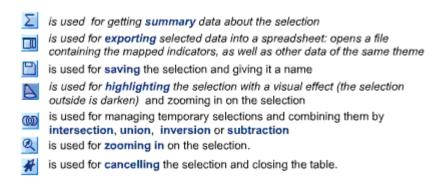


A red outline will appear on the map showing the selected study area. A pop-up box will also appear showing the communities you have selected for your study area.

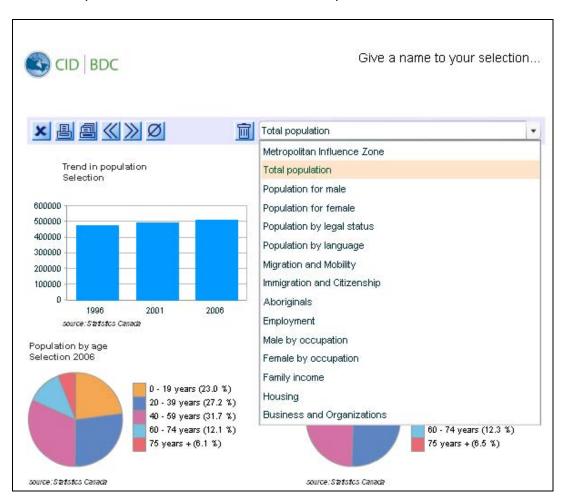


The pop-up table intersects with the map: when the mouse is over one of the table lines, the corresponding communities (or other geography) will be highlighted on the map. By clicking on a column header, you can sort the tables in ascending or descending order of this column.

There are several options available in the pop-up window:



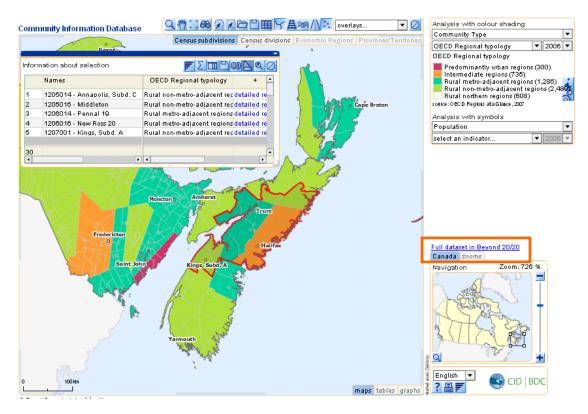
It is possible to obtain a detailed report about your selected study area by clicking on the 'Report about Selection' **El** button. Explore what information is available.



Buttons in detailed report:

- is used to close the report
- lis used to print the current page view
- is used to print all pages in the report
- is used to move the report back to the previous page
- is used to move the report to the next page
- is used to delete comments that you have added to the bottom of report pages
- is used to delete a page of the report

If you wish to access all the data behind your selected study area, click the 'Full dataset in Beyond 20/20' link highlighted below. You can download the data in an Excel spreadsheet to do further analysis of your study area (see Accessing and Using Dataset in Beyond 20/20 tutorial for more information).

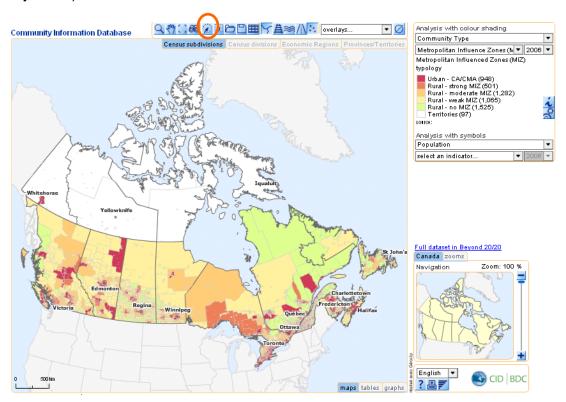


18. Selecting Communities Using the Circular Selection Tool

The circular selection tool is similar to the polygon selection tool. This tool is useful for selecting and accessing data about a particular study area (groups of communities, Census Divisions, Economic Regions, Provinces/Territories).

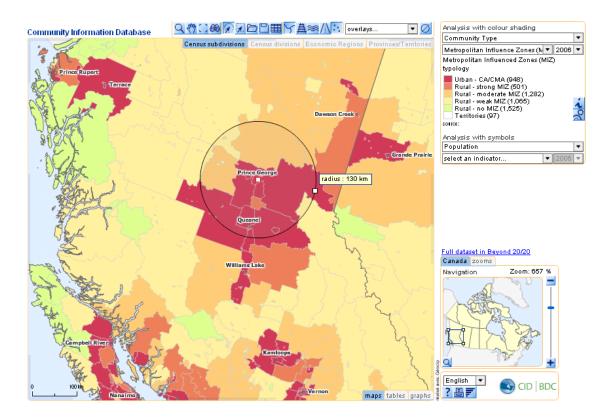
For example, if a user selects all communities within a 100 kilometres radius of a particular community, the data about the communities within this radius can be compiled, analyzed, and downloaded. This would be useful for business development, as a business owner could know how many potential customers are within a certain radius of the business. Alternatively, if a youth program is operating in a certain community but serving the surrounding region, it would be possible to calculate how many youth this program would serve within a particular radius.

The circular selection tool is highlighted below (or press the C key on your keyboard).

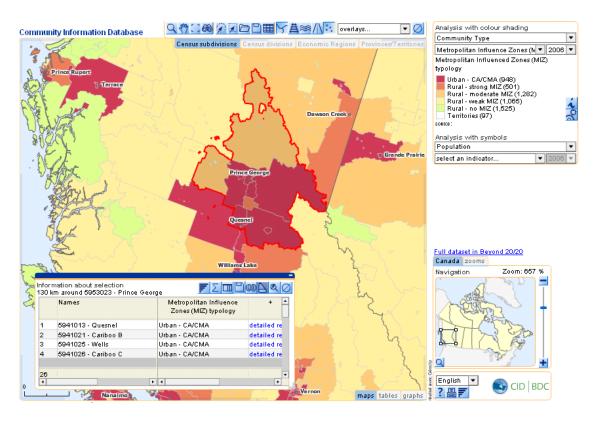


To begin the process, click the mouse on a starting location.

Hold and drag the mouse away for that point to a desired radius (shown in the map window).

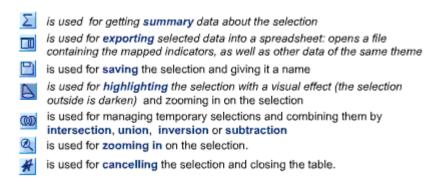


A red outline will appear on the map showing the selected study area. A pop-up box will also appear showing the communities you have selected for your study area.

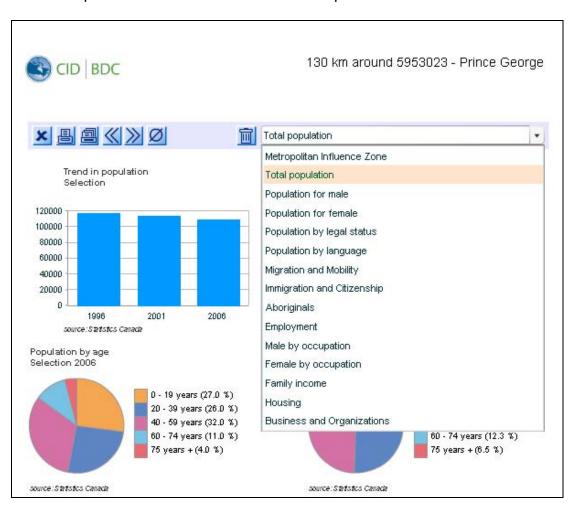


The pop-up table intersects with the map: when the mouse is over one of the table lines, the corresponding communities (or other geography) will be highlighted on the map. By clicking on a column header, you can sort the tables in ascending or descending order of this column.

There are several options available in the pop-up window:



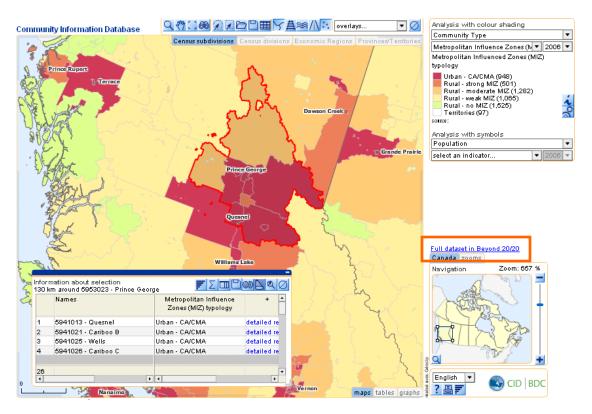
It is possible to obtain a detailed report about your selected study area by clicking on the 'Report about Selection' button. Explore what information is available.



Buttons in detailed report:

- is used to close the report
- lis used to print the current page view
- is used to print all pages in the report
- is used to move the report back to the previous page
- is used to move the report to the next page
- is used to delete comments that you have added to the bottom of report pages
- is used to delete a page of the report

If you wish to access all the data behind your selected study area, click the 'Full dataset in Beyond 20/20' link highlighted below. You can download the data in an Excel spreadsheet to do further analysis of your study area (see Accessing and Using Dataset in Beyond 20/20 tutorial for more information).

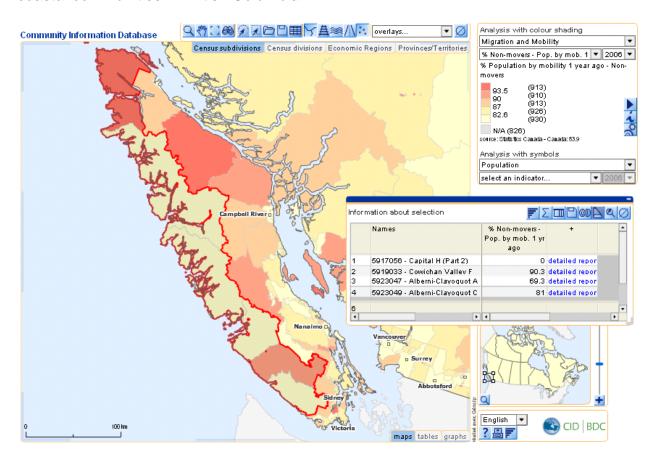


19. Selecting Communities Using the Manual Selection Technique

It is possible to manually select a study area or groups of communities.

Hold the Shift key on your keyboard and click communities on the map one by one.

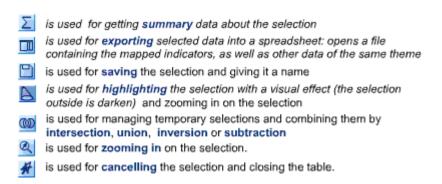
In this example, the manual selection technique is used to select a group of coastal communities in British Columbia.



A red outline will appear on the map showing the selected communities or study area. A pop-up box will also appear showing the communities you have selected for your study area.

The pop-up table intersects with the map: when the mouse is over one of the table lines, the corresponding communities (or other geography) will be highlighted on the map. By clicking on a column header, you can sort the tables in ascending or descending order of this column.

There are several options available in the pop-up window:



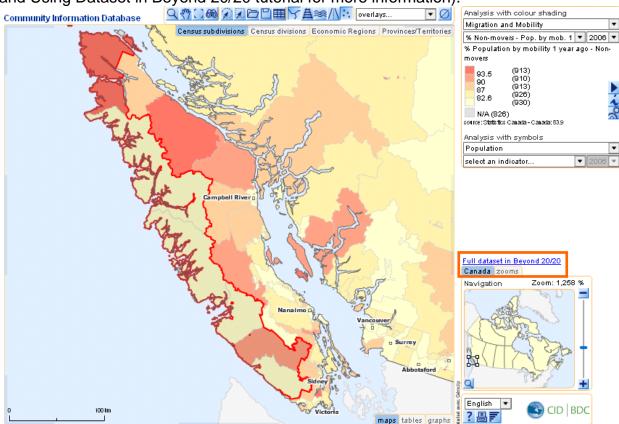
It is possible to obtain a detailed report about your selected study area by clicking on the 'Report about Selection' button. Explore what information is available.



Buttons in detailed report:

- is used to close the report
- lis used to print the current page view
- is used to print all pages in the report
- is used to move the report back to the previous page
- is used to move the report to the next page
- is used to delete comments that you have added to the bottom of report pages
- is used to delete a page of the report

If you wish to access all the data behind your selected study area, click the 'Full dataset in Beyond 20/20' link highlighted below. You can download the data in an Excel spreadsheet to do further analysis of your study area (see Accessing and Using Dataset in Beyond 20/20 tutorial for more information).



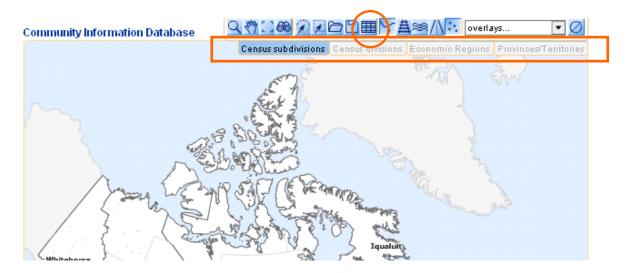
20. Load and Map External Data

One of the most innovative features of the CID is the ability to load and map your own data (external data).

You can create your own maps at four levels of geography: community (Census Subdivision), Census Division, Economic Region, and Province/Territory.

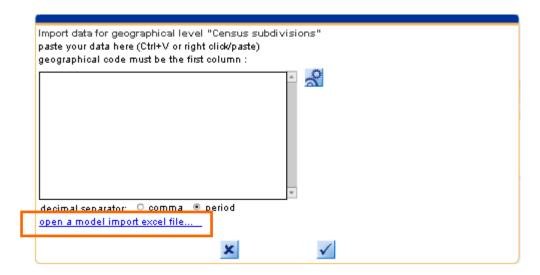
Select the level of geography you wish to map.

Select the load external data button.

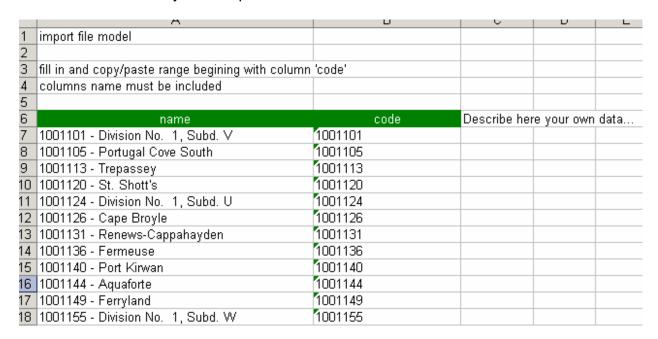


A pop-up window appears.

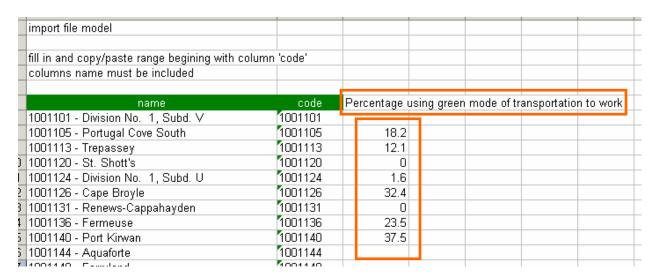
Click the 'open a model import excel file...' link to start the mapping process.



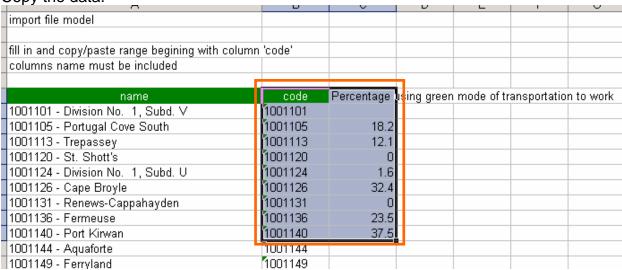
Save the Excel file to your computer.



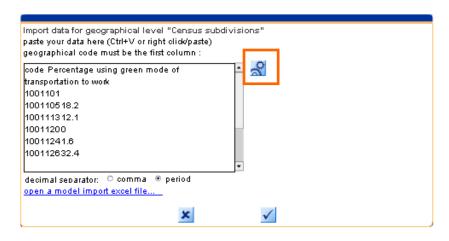
Beside the community's number, enter your data. You can map numbers, percentages, or word categories (ex. low smoking rate, high smoking rate). Put a title on the column describing the data.



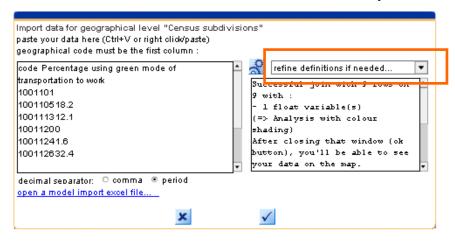
Copy the data.



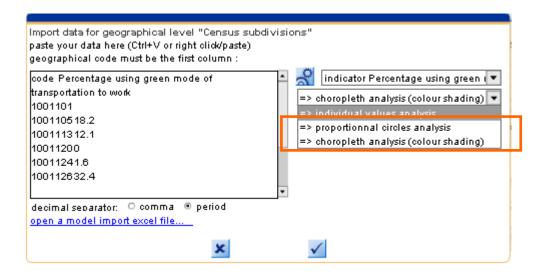
Paste the data in pop-up window. Click the read data 🔏 button.



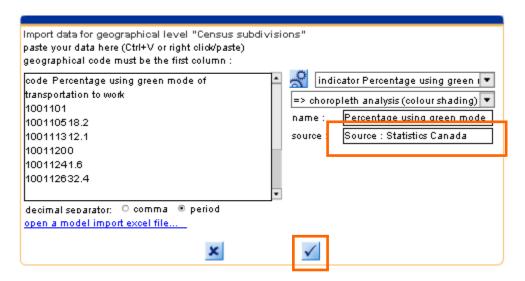
A message will appear saying the data has been successfully joined. Click 'refine definitions if needed' and select the indicator you are mapping.



You can specify colour shading or symbols (circles) for the mapping.

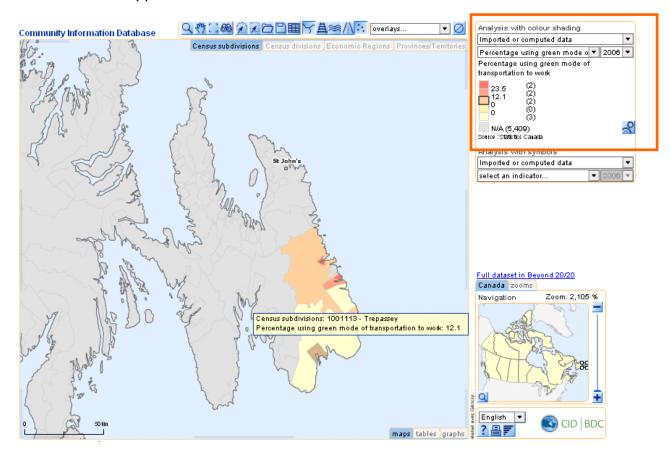


You can insert a source for the data.



Click the check mark uto map the data.

External data mapped:

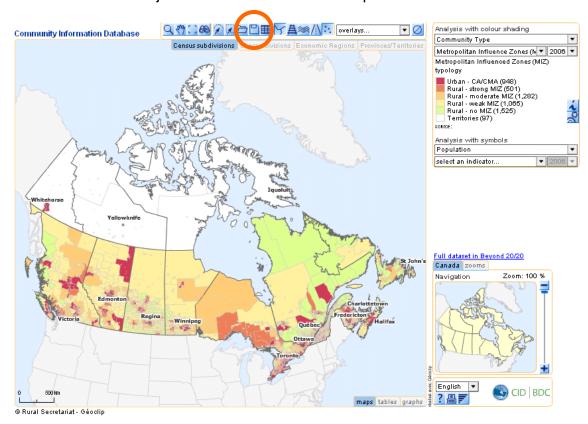


You can save or print/export your map (see tutorials: Save a Project (map) and Printing and Exporting Maps).

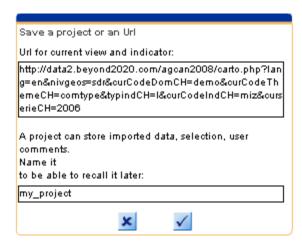
21. Save a Project (Map)

Once you have created a map, you can save it for future reference and retrieval.

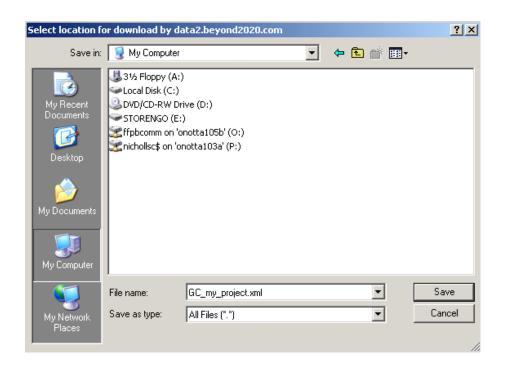
Click the 'Save a Project' button to save a map.



A pop-up window will appear. You have the choice of saving the project on your local computer or copying the map URL (web address). You can name the map before you save it on your computer.



Selecting the check mark will open a new pop-up window. In this window, you select a location on your computer to save the map.



The second way to save a map is by copying the map URL. This URL or web address can be copied and saved for future reference.

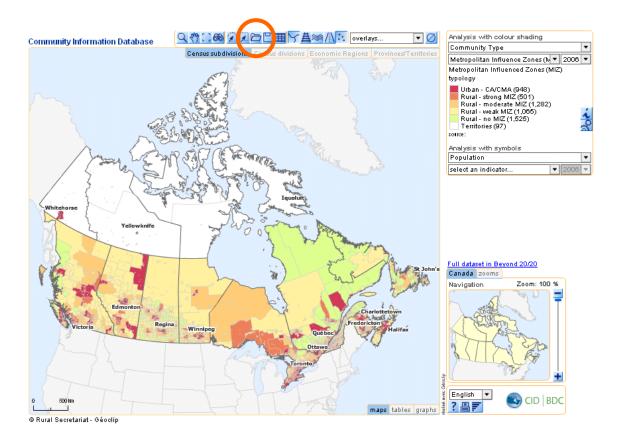


You can send a friend or colleague a web link to a map in an email. You can use the web link in a presentation or report. With the click of a mouse, your audience will be directed to a map where they can analyse and gain a better understanding of a socio-economic trend in a certain area of the country. Try clicking on the link below to see for yourself how this could work for you.

http://data2.beyond2020.com/agcan2008/carto.php?lang=en&nivgeos=sdr&curCodeDomCH=demo&curCodeThemeCH=mig_mob&typindCH=C&curCodeIndCH=movers_1yr_p&curserieCH=2006&curCodeDomSB=demo&curCodeThemeSB=pop&typindSB=R&curCodeIndSB=total_pop&curserieSB=2006&cx_km=54.76&cy_km=5656.52&si=9.21

22. Open a Project (Map)

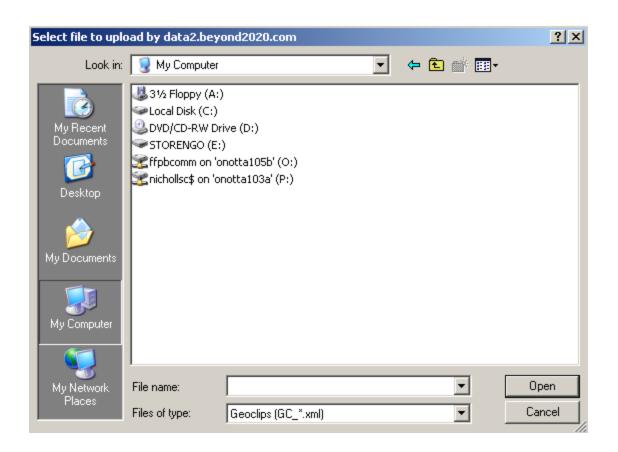
A project (map) that has been saved on your computer can be retrieved by using the 'Open a Project' button.



A pop-up window will appear when the 'Open a Project' button is selected. Select 'a project' to load and then click the check mark.



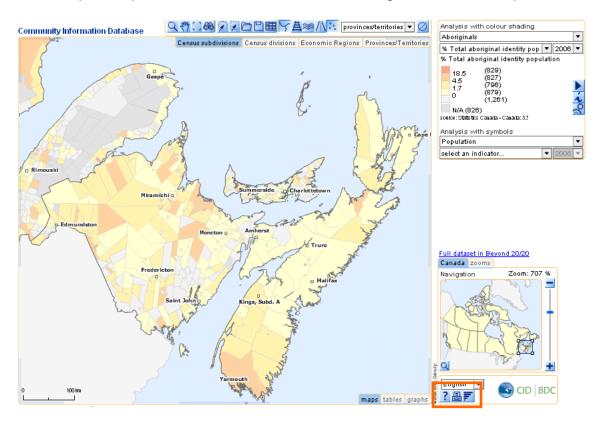
A new pop-up window will appear which allows you to locate the file (name.xml) on your local computer.



23. Printing and Exporting Maps

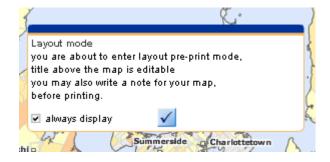
CID maps can be printed or exported as image files. This is useful for presentations, reports and other documents.

Click the print/export 🖶 button located in the lower right side of the map window.



When the print/export button is selected, a pop-up window will appear with a message saying the title above the map can be edited and comments can be added to the map.

Select the check mark to proceed.



There are several options available to personalize your map:

- is used for drawing a rectangle
- is used for drawing a circle
- is used for drawing a polygon (study area or boundary)
- is used for drawing a line
- is used for labeling communities or other geographies one by one
- is used for labeling all communities (or other geographies)
- is used for writing text
- is used for erasing all changes

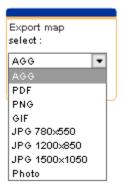
In the lower right hand side of the screen there are buttons to use for exporting and printing a map, and canceling the print/export.

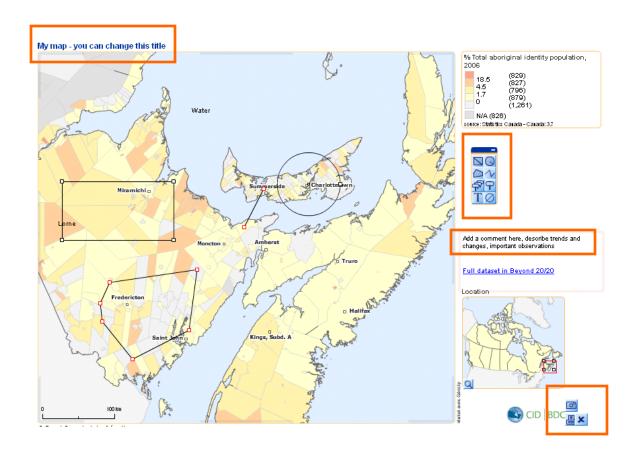
The print button sends the map to your printer. Selecting landscape mode is recommended.

The cancel button I returns you to the map interface.

The export button <a> is used for exporting the map.

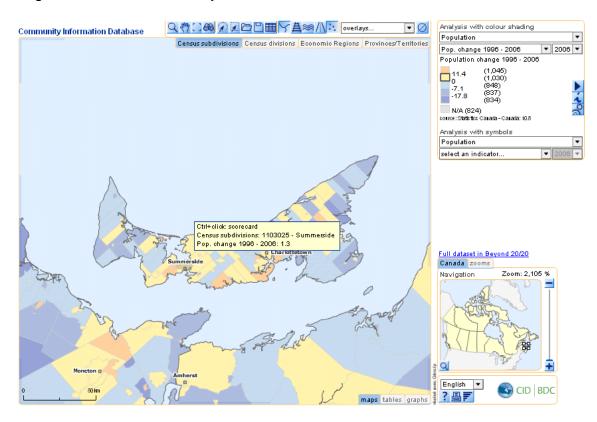
There are several export formats available:



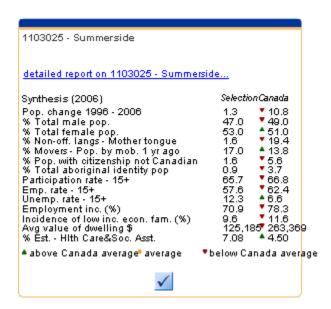


24. Community Scorecards

To view a community scorecard, press the Control key and click your mouse over a community. You can also obtain a scorecard for a Census Division, Economic Region, or Province/Territory.



A pop-up window will appear with 14 indicators. The scorecard compares the community to the national average.



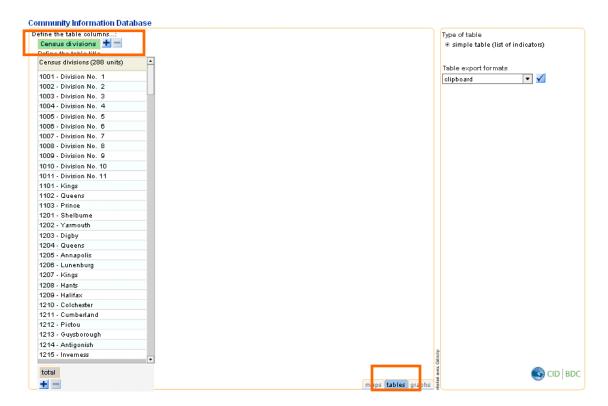
25. Adding and Removing Columns in a Table

You can create your own tables in the CID.

Click the 'tables' tab in the lower right hand side of the page to enter the table view.

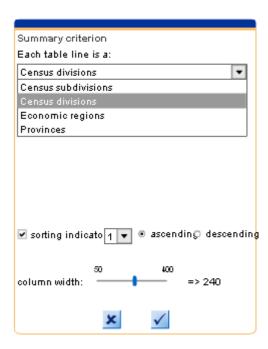
The example below shows Census Divisions (counties or regions) for Canada.

To change the geography on the table, click the green area highlighted below.

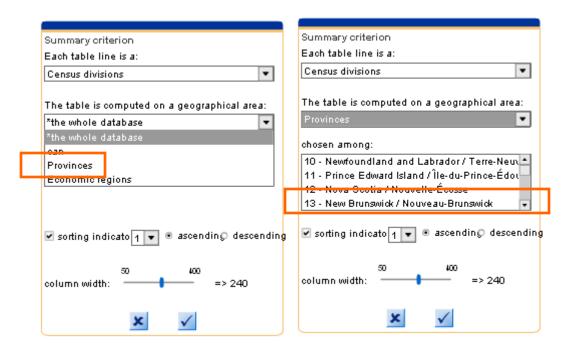


You can select a geography of your choice for the table:

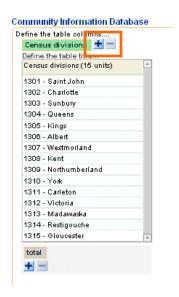
Census Subdivisions; Census Divisions; Economic Regions and Provinces/Territories.



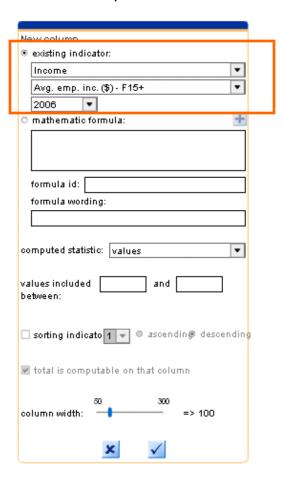
You may wish to show, for example, only Census Divisions within a certain province in your table.



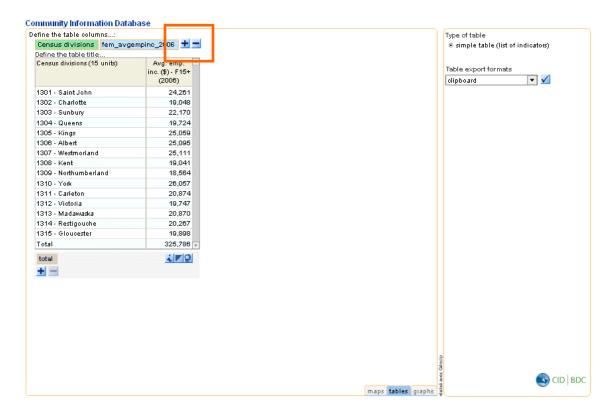
The example below shows Census Divisions within New Brunswick. To add a column of data to you table, click the plus **±** sign.



A pop-up window will appear for you to select an indicator. Use the drop-down arrows to select the data. You may wish to change the year of data. Click the check mark to proceed.



To remove a column of data, click the minus = sign.



Select the check mark to remove the column.

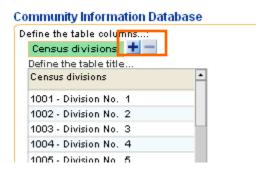


26. Deriving New Indicators in Tables and Other Table Options

Columns with mathematical formulas can be added to your table to derive new variables.

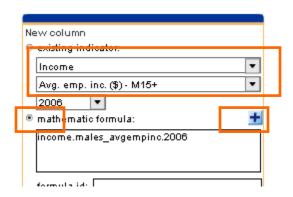
In this example, the difference between average male and female income will be calculated in a new column.

To add a column with a formula to your table, use the plus sign as you would to add a normal column.



In the pop up window, click mathematical formula.

Select the first indicator you wish to use in the formula, in this case Average employment income males 15+ 2006. Then add this indicator to the formula box by clicking on the plus sign.

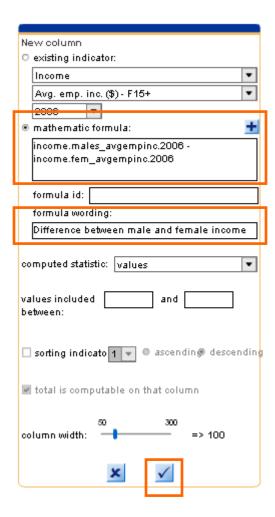


Insert a subtraction sign, making sure that there is a space between the indicator name and the subtraction sign and a space after the subtraction sign.

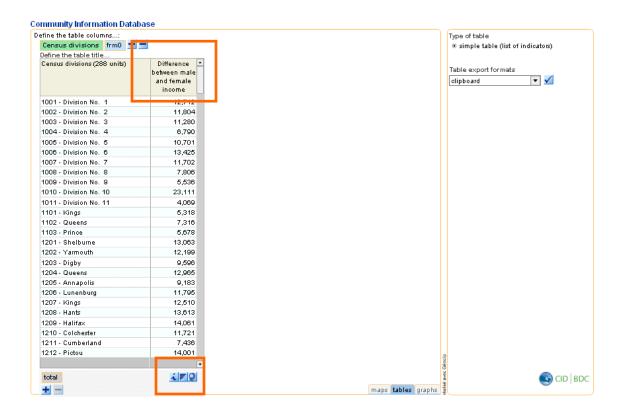
Next, add the indicator Average employment income females 15+ 2006 to the formula.

Be sure to insert a title for the new indicator in the 'formula wording' area, in this case, 'Difference between male and female income'.

Select the check mark.

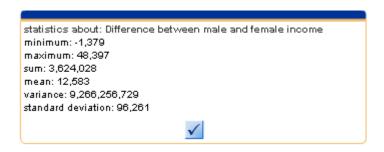


A new indicator has been derived: difference between average male and female income for 2006.

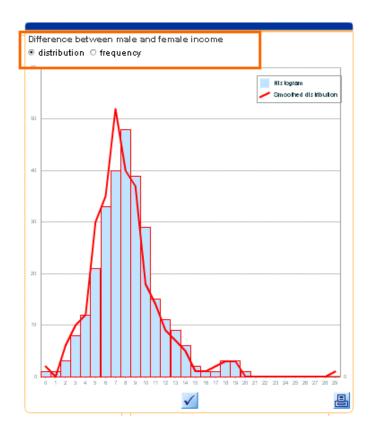


There are other table options to explore:

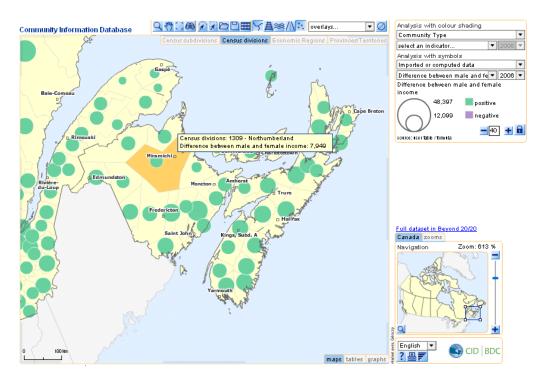
provides summary statistics about a column



provides a distribution and frequency chart about a column



maps the column. You can map your newly derived indicator this way.



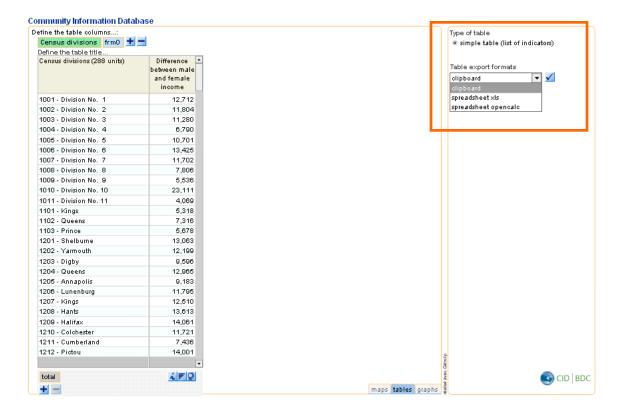
27. Exporting Tables

Data from tables can be exported into spreadsheets. This is useful for continuing your analysis in other applications, such as Excel.

There are three table export options:

- 1. Send the data to the Windows clipboard then paste in an application.
- 2. Export the data directly to an Excel spreadsheet.
- 3. Export the data to an OpenCalc spreadsheet.

Select the check mark to complete the process.

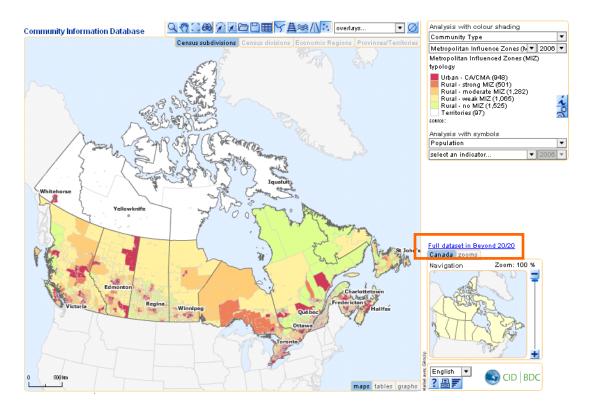


28. Accessing and Using Dataset in Beyond 20/20

The Beyond 20/20 tables contain all data that are available in the CID.

One of the advantages of Beyond 20/20 tables is that they can be customized and downloaded. Columns, rows, indicators and geography can be changed and manipulated to create the most useful table.

The Beyond 20/20 data tables can be accessed by clicking on the 'Full dataset in Beyond 20/20' link located on the lower right hand side of the map interface.

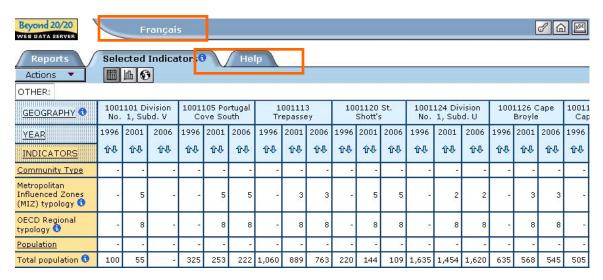


A Beyond 20/20 table will open at the geographic level that is on the CID map, in this case, at the Census Subdivision (community) level.

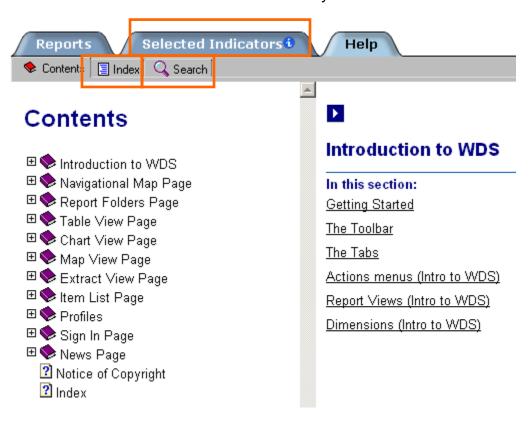
The Beyond 20/20 table will open at the Census Division, Economic Region, or Province/Territory level if that is the geography displayed on the CID map.

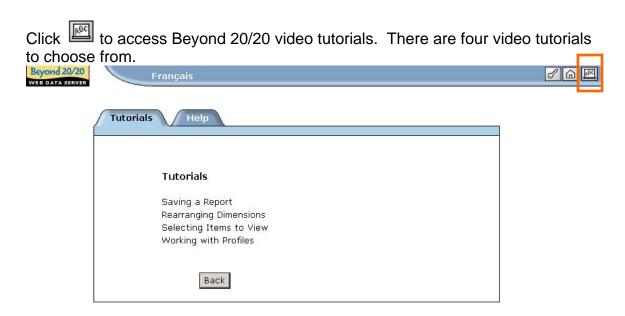
To change the language of the table, click Français.

Click the help tab to view the Beyond 20/20 help section.

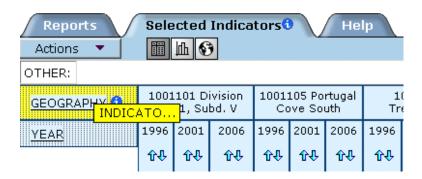


The help section provides a comprehensive list of help topics. Click the Index tab for the complete list of help topics. You can also search for a help topic. Click the selected indicators tab to return to your table.

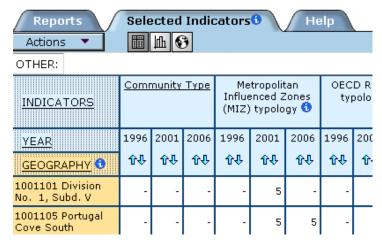




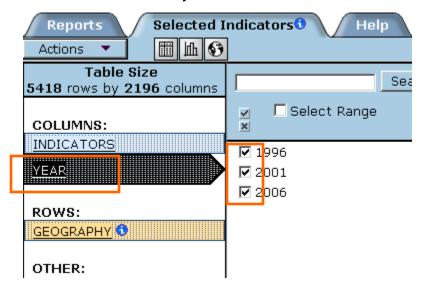
Beyond 20/20 tables are interactive. You can change what appears as a column and what appears as a row. In the example below, the indicators dimension was clicked and then dragged onto the geography dimension.



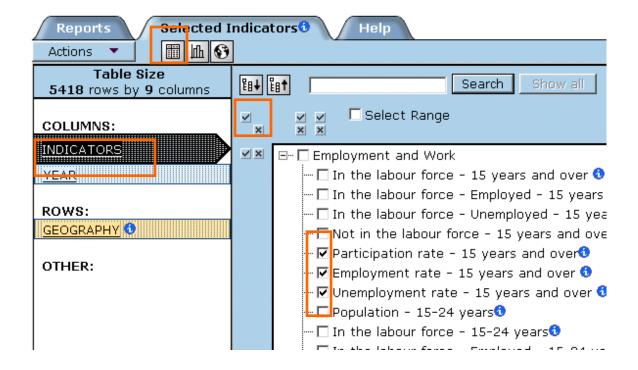
This resulted in the indicators dimension moving from a column to a row, and the geography dimension moving from a row to a column.



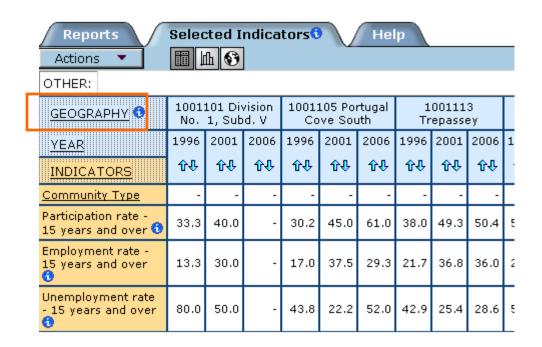
Click 'Year' to change the year or years of data that appear in the table. Click the to remove or add a year to the table.



Click 'Indicators' to change which indicators appear in the table. The check mark will select all indicators from the table, the 'x' will clear all indicators from the table. Click the to remove or add indicators to the table.

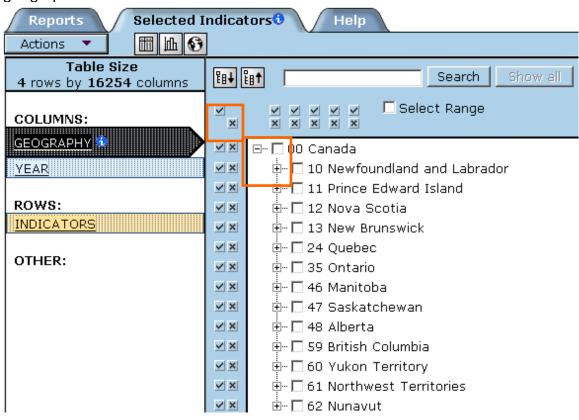


Selecting will return you to a table with the selected indicators.

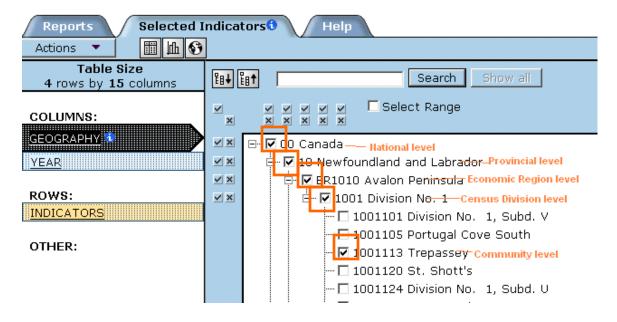


Click 'Geography' to change the geography that appears in the table. The check

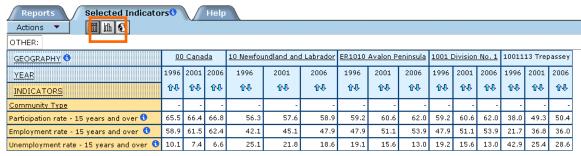
mark will select all geographies from the table, the 'x' will clear all geographies from the table.



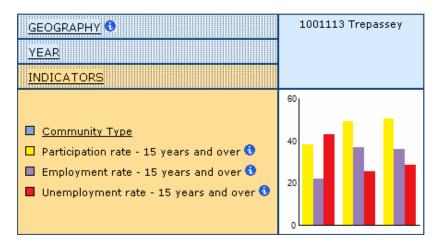
The \blacksquare will expand the available geographies to choose from. The \blacksquare collapses the available geographies to choose from. Click the \blacksquare to remove or add geographies to the table.

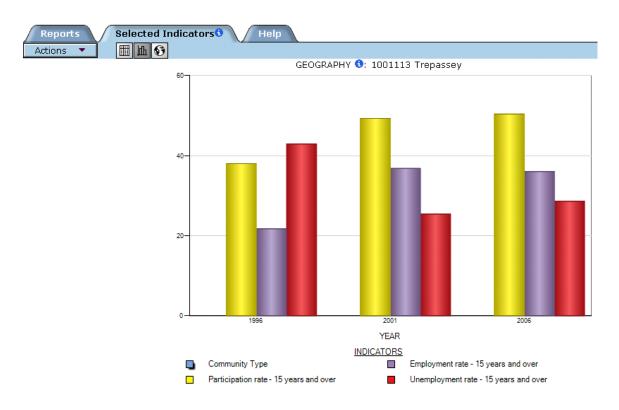


Selecting will return you to a table with the selected geographies.



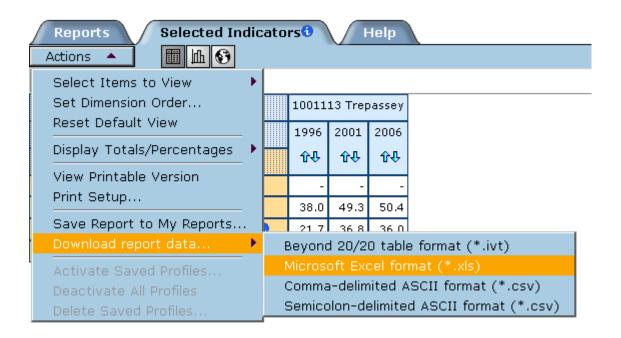
Selecting will create charts from your customized tables. Click on a chart to enlarge it.



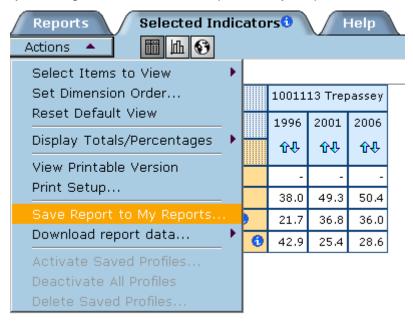


Selecting will return you to the table view.

To download the data in your table, click 'Actions', 'Download report data', and choose a format for the download.



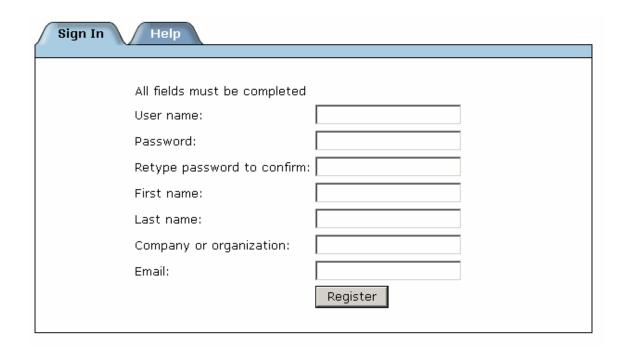
You can save your customized tables on a password protected area of our server by clicking 'Actions', 'Save Report to my Reports'.



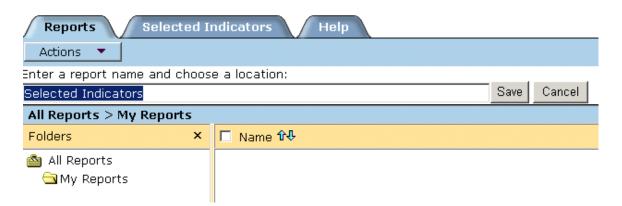
You will be prompted to sign in. If you do not have an account, click the 'Register' link.



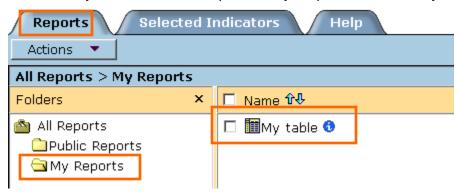
Fill in the required fields to complete the registration. All information is kept confidential and will not be shared.



Once you are signed in, enter a title for your table and click save. Your table will be saved on our server and you can access it at any time in the future.



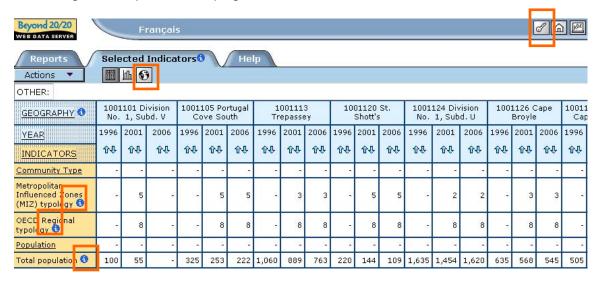
To access you table, click 'Reports', 'My Reports', and click your table.



Selecting will return you to the CID map.

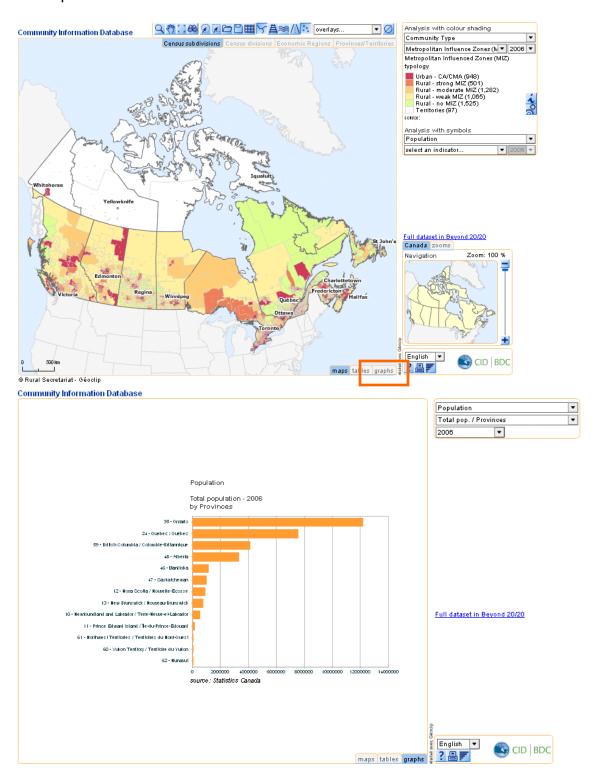
Selecting will bring you to the login page where you can retrieve you saved tables.

Selecting of will open a new page with information notes about an indicator.

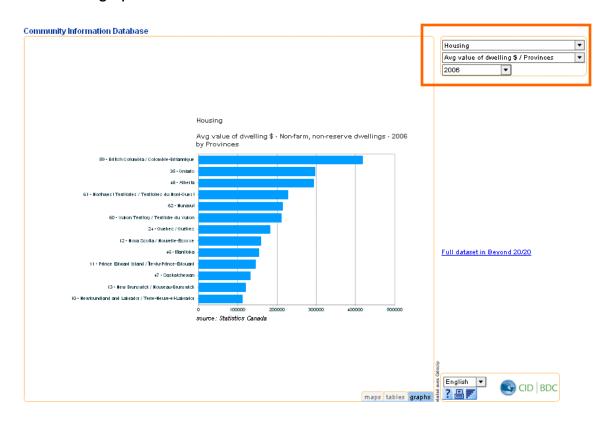


29. Creating a Graph

Switch to the graph view by clicking on the 'graphs' tab located at the bottom of the map interface.



Select an indicator category, an indicator, and the year of data from the drop-down list to graph.



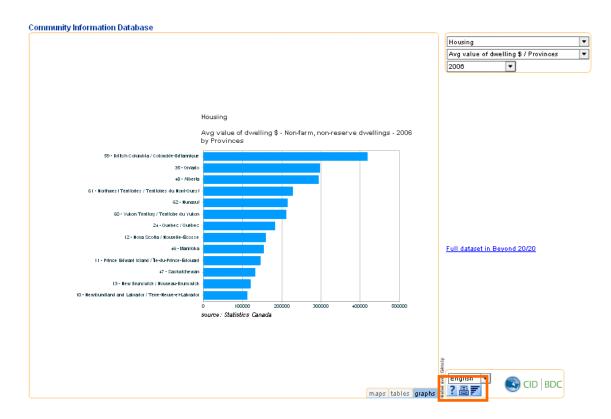
More advanced graph and chart options are available in the Beyond 20/20 tables section of the site (see Accessing and Using Dataset in Beyond 20/20 tutorial).

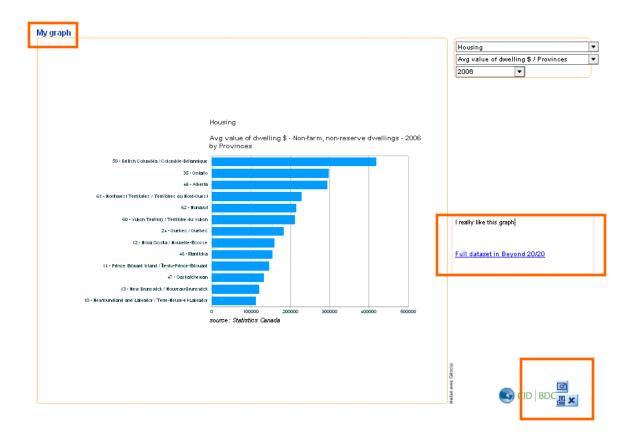
30. Printing and Exporting Graphs

CID graphs can be printed or exported as image files. This is useful for presentations, reports and other documents.

Click the print/export button located in the lower right side of the graph window.

When the print/export button is selected, a pop-up window will appear with a message saying the title above the graph can be edited and comments can be added to the graph.





In the lower right hand side of the screen, there are buttons to use for exporting and printing a graph, and canceling the print/export.

The print button 🗏 sends the graph to your printer. Selecting landscape mode is recommended.

The cancel button **I** returns you to the graph page.

The export button is used for exporting the graph.

There are several export formats available:

